



**TOWN COUNCIL
WATERTOWN, CONNECTICUT
MONDAY, NOVEMBER 17, 2025
REGULAR MEETING – 7:00 P.M.**

AGENDA

**WATERTOWN TOWN HALL
TOWN COUNCIL CHAMBERS
61 ECHO LAKE RD.
WATERTOWN, CT 06795**

1. Call Meeting to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Public Participation.

The Town Council invites the public to speak under public participation. Please complete and provide a *Watertown Town Council Public Participation* Form if you wish to speak at the meeting. Copies are available on the Town's website or at the meeting. There is a time limit of three minutes per speaker.

5. Minutes.
 - a. October 20, 2025 - Regular Meeting
 - b. November 10, 2025 – Special Meeting
6. Chairman's Report
 - a. Correspondence
 1. Letter received from Jaime Young Bernardi regarding a request for memorial sign, dated October 9, 2025.
7. Staff Reports.
 - a. Town Manager
 - b. Finance Director
8. Subcommittees.

9. New Business.

- a. Consider approval of the proposed agreement between the Town of Watertown and Town Hall Supervisors Employees, CSEA/SEIU, Local 2001, July 1, 2025-June 30, 2028.
- b. Consider approval of a job description for Recreation and Aquatics Program Coordinator.
- c. Consider a request for a bid waiver for services to be provided by BETA Group Inc. to provide additional and updated road asset management services for the Town of Watertown, to include data collection on guide rails, signage, pavement markings and road surface condition scores for an amount not to exceed \$82,500.
- d. Consider authorizing an appropriation in the amount of \$731.40 from the General Fund to Police Overtime line item-010.50130.020.0000.9010. Funds received from the State of Connecticut for Homeland Security activities.
- e. Consider a resolution approving Town Council meeting dates and times for 2026.
- f. Consider approval of the resolution authorizing transfers for Fiscal Year 2024-2025 to close out the Fiscal Year.
- g. Consider approval of resolution authorizing transfers for Fiscal Year 2025-2026.
- h. Consider a resolution authorizing the payment of tax refunds.

10. Old Business.

- a. Discussion and possible action on creating a commission to investigate what lead to the Water and Sewer lawsuit; why it happened and develop recommendations for preventing similar situations in the future.

11. Adjournment.

**THIS MEETING WILL BE AN IN-PERSON MEETING AND WILL ALSO BE AVAILABLE
VIA ZOOM IN LISTEN ONLY MODE**

**A LINK WILL BE POSTED ON THE DAY OF THE MEETING
PLEASE SEE WWW.WATERTOWNCT.ORG UNDER THE CALENDAR OF MEETINGS**

Town Council
Regular Meeting 11/17/2025
Item: 6 a (1)

October 9, 2025

To: Watertown Town Council
Attn: Maryann Rosa

I am asking for help to put up a Memorial sign in my father's name, James S. Young, lifelong resident of Watertown, Third Generation Dairy Farmer of Young's Longrange Farm and Lieutenant/Firefighter/MRT of the Watertown Fire Department.

I contacted Senator Eric Berthel asking if he can ask Legislation to pass a Memorial Highway sign for my late father, James S. Young along his farm (Young's Longrange Farm) on Route 6 in Watertown. Senator Berthel's office contacted me and after discussing with CTDOT, they found out no one can put a Memorial Highway sign on Route 6, because U.S. Route 6 going through many states is already named the Grand Army of the Republic Highway after the American Civil War Veterans Association.

Is there something the Town of Watertown can do to allow a Memorial sign for my late father, James S. Young on Woodbury Road or on town roads near the farm in Watertown? My family still has fields on Platt Road and Town Line Road. Young's Longrange Farm is still thriving, located at 702 Woodbury Road on Route 6.

I noticed other farmers (My Dad's friends) who passed away nearby have a Memorial Highway sign in their name on Rt. 61 and that's when I thought of doing this for my Dad. I contacted Senator Berthel and the Town of Watertown asking for advice to have a Memorial Highway sign put up for him along Route 6 where he lived all his life and drove his tractors up and down that route every day to tend to his fields. In 1997, my Dad was the 1st farmer in the area to grow a field of sunflowers along Route 6 going into Woodbury. Many people near and far would drive to see the field of sunflowers. Growing up, I would hear my parents call that field "Minnie's Meadow". That would be a good spot along Route 6 to put up a Memorial sign with my Dad's name on it. The Welcome to Watertown sign is on the other side of that road.

My father passed away on 1/29/2022 at Waterbury Hospital from COVID. He was paralyzed for 17 years after an accident on 11/20/2004 while working on his farm. At that time, he was also the Lieutenant of the Watertown Fire Dept., a Firefighter and an Emergency Medical Responder.

I made a promise to him when he was dying in the hospital that he would never be forgotten and his legacy would live on forever. I was hoping to have a Memorial sign in his name to keep that promise.

Thank you. I look forward to hearing from you.

Sincerely,



Jaime Young Bernardi

203-509-2546

youngbabe76@icloud.com



TOWN OF WATERTOWN CONNECTICUT

OFFICE OF THE TOWN MANAGER

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Town Council
Regular Meeting 11/17/2025
Item: TM REPORT

TO: Watertown Town Council, Watertown Water & Sewer Authority
FROM: Mark A. Raimo, Town Manager
CC: Maria Guerrero, Finance Director, Paul R. Jessell, Town Attorney
DATE: November 2025
SUBJECT: Updated Billing and Revenue Impact Schedule and General Obligation Bond Anticipation Note Settlement Details

Background

On **October 29, 2025**, the Town of Watertown successfully completed settlement of the **\$34,000,000 judgment owed to the City of Waterbury** following the Connecticut Appellate Court's affirmation of the 2023 ruling. The payment was facilitated through the issuance of **\$40,000,000 in General Obligation Bond Anticipation Note (BANs), a short-term debt instrument.**

The winning underwriter, **Truist Securities**, will transmit **\$40,381,200** to the Town as follows:

Bank: Thomaston Savings Bank

Proceeds	Amount (\$)
Par Amount	40,000,000.00
Premium	381,200.00
Total Proceeds	40,381,200.00

1. Allocation of Note Proceeds

Purpose	Amount (\$)	Percentage of Total	Funding Source
Judgment (Water & Sewer)	34,000,000.00	85 %	Water & Sewer Funds
Road Improvements	6,000,000.00	15 %	Town General Fund
Total	40,000,000.00	100 %	

The inclusion of multiple projects or purposes within a single bond issuance is fully permissible under state statutes and federal tax regulations governing tax-exempt bonds. This approach is consistent with the Town's longstanding

practice, as demonstrated in both the 2023 and 2024 bond issues. Many municipalities routinely consolidate projects into a single issuance, as there is no prohibition against doing so. Combining purposes into one bond issue also reduces overall issuance costs by eliminating the need to structure and execute multiple separate financings.

2. Interest Allocation

The total gross interest due at BAN maturity on **October 28, 2026**, is **\$1,396,111.11**. After applying the **\$381,200 premium**, and deducting **\$85,200 in issuance costs**, the **adjusted net premium applied to interest is \$296,000.00**, resulting in a **net interest cost of \$1,100,111.11**.

*(Note: A **premium** is extra money paid to the Town up front by investors when they buy debt)*

Purpose	Allocation (%)	Gross Interest (\$)	Less Premium Share (\$)	Net Interest Due (\$)	Responsible Fund
Judgment (Water & Sewer)	85%	1,186,694.44	251,600.00	935,094.44	Water & Sewer Funds
Road Improvements	15%	209,416.67	44,400.00	165,016.67	Town General Fund
Totals	100%	1,396,111.11	296,000.00	1,100,111.11	

(Note: The adjusted premium allocation reflects the deduction of \$85,200 in BAN issuance costs from the total premium of \$381,200.)

Anticipated Budget Impact

The Town of Watertown must anticipate and budget for its **\$165,016.67** share of the Bond Anticipation Note (BAN) interest payment due **October 28, 2026**, allocated to the General Fund for road improvements in **FY26/27**.

(Note: An additional \$4 million bond issuance is anticipated in calendar year 2028 to fulfill the remaining portion of the approved bond ordinance.)

The **Watertown Water & Sewer Authority (WSA)** must incorporate its **\$935,094.44** share into rate adjustments effective during **FY25/26**, as this payment will also be due on **October 28, 2026**.

In preparation for the forthcoming long-term bond issuance that will replace the one-year BAN upon its maturity in late 2026, the WSA must plan for additional rate adjustments. The Town will continue to collaborate with the WSA to refine the projected bond amount, considering the **Watertown Fire District's contributions** and the application of approximately **\$2.8 million in reserves** previously designated to offset FY25/26 shortfalls associated with the Town's transition to paying the full Waterbury billing rate.

The **Town of Watertown and the Watertown Fire District** are currently engaged in discussions to review and reconcile financial obligations associated with prior and ongoing utility-related costs. These discussions are part of a cooperative effort to ensure accuracy, transparency, and mutual understanding as both entities move forward in coordinating future financial responsibilities.

3. Referendum Authorization

The **Electors of the Town of Watertown** were duly warned to meet on **Tuesday, September 16, 2025**, between **6:00 A.M. and 8:00 P.M.**, pursuant to **Section 709 of the Town Charter**, to act upon two bond ordinances adopted by the Town Council on **August 12, 2025**, entitled:

1. *"An Ordinance Appropriating \$34,000,000 For Settlement Of Litigation Against The Town In The Case Of City Of Waterbury v. Town Of Watertown And For Related Costs; And Authorizing The Issue Of Bonds Or Notes And Temporary Notes In The Same Amount To Finance The Appropriation."*
2. *"An Ordinance Appropriating \$10,000,000 For Various Road Improvements And Related Work; And Authorizing The Issue Of Bonds Or Notes And Temporary Notes In The Same Amount To Finance The Project."*

The full ordinances were published in the *Town Times* on **August 21, 2025**, and made available for public inspection in the Office of the Town Clerk. Approval of both ordinances authorized the Town's \$40 million BAN issuance, with **\$34 million** directed to satisfy the **Water and Sewer Judgment** and **\$6 million** for **Road Improvements**.

4. Council Directive and WSA Evaluation Requirement

At the **Town Council Special Meeting held August 26, 2025**, the Council acted on repayment assumptions related to the Water and Sewer debt service:

Motion: *Ken Demirs, seconded by Jonathan Ramsay:*

“I make a motion to approve item two — usage-based approach as the payment method to pay the bond.”

Motion passed unanimously.

As a result, the **Watertown Water & Sewer Authority (WSA)** is required to:

- Evaluate the **BAN financing cost** as outlined in Section 2;
- Schedule a **public hearing** to discuss the financial impact of this cost on the Water and Sewer Fund; and
- Integrate the cost of BAN interest into the water and sewer rate structure using the **usage-based methodology** approved by the Town Council.

This ensures compliance with the Council’s directive that BAN-related debt service associated with the judgment is **funded through WSA revenue derived from ratepayers.**

5. Payment to the City of Waterbury

On **October 29, 2025**, the Town issued **bank check #30151133** in the amount of **\$30,596,251.12** to the **City of Waterbury**, representing payment in full of the **judgment account, accrued interest, and active balances** as of **October 31, 2025**.

Supplemental payments included:

- **\$132,431.37** (Water Accounts – Straits Turnpike and Fern Hill)
- **\$205,038.16** (Sewer Account – Mattoon Road)

The payments were made through **Thomaston Savings Bank Special Account** and recorded as **Paid Under Protest**, pending future reconciliation of the City’s interest computations and rate applications.

6. Reservation of Rights

By letter dated **October 29, 2025**, Town Attorney **Paul R. Jessell** issued a formal **Reservation of Rights** to the **City of Waterbury**, advising that all payments were made under full protest and

without prejudice to Watertown’s rights to challenge the accuracy of Waterbury’s rate and interest calculations.

“Watertown disputes and reserves the right to challenge the accuracy of Waterbury’s computations underlying both the rates and the payoff amount, including but not limited to the calculation and imposition of interest... all payments made by Watertown pursuant to the judgment are hereby tendered under full protest, without prejudice and with full reservation of all rights and remedies.”

This preserves Watertown’s standing to seek adjustment or reimbursement for any amounts determined to have been improperly calculated or assessed.

7. WSA Billing Implementation

Following the approval of new rates at the **WSA Special Meeting held August 27, 2025**, updated water and sewer rates will first appear in **Cycle 2 bills issued December 31, 2025**, covering service from **September through November 2025**, due **February 1, 2026**.

Billing Cycle	Billing Period	Bills Issued	Due Date	Notes
Cycle 2	Sept–Oct–Nov 2025	Dec 31, 2025	Feb 1, 2026	First bills with updated rates
Cycle 3	Oct–Nov–Dec 2025	Jan 31, 2026	Mar 1, 2026	Updated rates continue
Cycle 1	Nov–Dec 2025–Jan 2026	Feb 28, 2026	Apr 1, 2026	Updated rates continue

8. Revenue Impact Evaluation

It will be incumbent upon the **Watertown Water & Sewer Authority (WSA)** to conduct a **revenue comparison in mid-April 2026**, reviewing total usage and billing for **February through April 2026** against the same period in **2025**. This analysis will measure rate performance and confirm that revenues are sufficient to meet **BAN repayment obligations** and align with the **Town’s overall financial plan**.

Town Council

November 13, 2025

Re: Updated Billing and Revenue Impact Schedule and General Obligation Bond Anticipation
Note Settlement Details

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In addition, the **WSA should evaluate its revenue stream as it relates to the billing received from the City of Waterbury**, ensuring that future rates accurately reflect actual consumption costs, billing adjustments, and long-term financial sustainability.

It should be noted that this document is not intended to serve as a stand-alone source of information. Readers are encouraged to visit the Town's official website for additional context regarding the Water and Sewer litigation and the steps the Town is taking to address next phases of this matter.

Prepared by:

Mark A. Raimo

Town Manager

Reviewed by:

Maria Guerrero

Finance Director

Town Council
Regular Meeting 11/17/2025
Item: 9a

AGREEMENT BETWEEN
THE TOWN OF WATERTOWN
AND
THE WATERTOWN TOWN HALL SUPERVISORS
EMPLOYEES
CSEA/SEIU, LOCAL 2001, CTW
JULY 1, ~~2022~~ **2025** - JUNE 30, ~~2025~~ **2028**

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PREAMBLE

Agreement entered into by and between the Town of Watertown, hereinafter referred to as the "Town" and the Watertown Town Hall Supervisor's Employees, CSEA, Inc./SEIU, Local 2001, hereinafter referred to as the "Union".

ARTICLE I - RECOGNITION

The Town recognizes CSEA/SEIU, Local 2001, CTW as the exclusive representative for the purpose of collective bargaining with respect to wages, hours of work and other conditions of employment for all full-time and part-time employees working twenty (20) hours per week or more in the following departments: Assistant Finance Director, Town Engineer, Tax Collector, Public Works Operations/Maintenance Supervisor, Building Official, *Senior Center Coordinator, Assistant Recreation Director, Water and Sewer Controller, Communications Supervisor, Information Technology Supervisor, Assessor, Purchasing Agent/Building Maintenance Supervisor and Water and Sewer Operations Supervisor.*

The determination was made at the time of the election and is on file with the Labor Relations Board of the State of Connecticut as per case number ME-12,715 and election date conducted by the Labor Department on April 9, 1990.

ARTICLE II - MANAGEMENT RIGHTS

The Union recognizes that the rights of the Town include but are not limited to the following: the right to manage its operations; to direct and control the work force, including the right to appoint, promote, demote, allocate, assign and transfer personnel, determine the standards of selection for employment, relieve its employees from duty because of lack of work or for other legitimate reasons; to establish work rules and regulations, to utilize fully its work force and equipment to determine physical allocation of same, to discipline and discharge employees for just cause and to determine the means, methods, processes, materials, procedures, and schedules of operation, and the personnel by which said operations are to be conducted; and all other rights possessed by the Town prior to July 1, 1978, except as expressly limited or restricted by the specific terms of this Agreement.

ARTICLE III - DEFINITIONS

SECTION 2: DEFINITIONS

a. Anniversary Date: An employee's anniversary date is the date he begins full time
CSEA Supervisor Contract 7/1/2025 to 6/30/2028

- employment for the Town in a particular position.
- b. Demotion: The movement, a result of disciplinary action or fiscal necessity, of an employee to a position having a lower annual salary.
 - c. Induction: Induction begins at the time an applicant begins employment and ends when the probationary period has been completed.
 - d. Class: A group of positions sufficiently similar with respect to duties and responsibilities that the same title can reasonably be used to designate each position in the class; that substantially the same tests of fitness may be required; and that the same schedule of compensation may be made to apply with equity.
 - e. Class Specification: A written description of a class, consisting of a title, a definition, examples of duties and employment standards.
 - f. Classification Plan: An orderly plan under which positions, on the basis of duties and responsibilities, are grouped into classes, each class designated by a descriptive title and defined by a class specification.
 - g. Outside Employment: Employment of any kind engaged in by a Town employee for which compensation is received from a source other than the Town.
 - h. Regular Full-Time Employee: An employee who has completed his/her designated probationary period and who occupies a regular full time position.
 - i. Regular Full-Time Position: A group of duties and responsibilities requiring the full-time employment of one person for thirty-five (35) or more hours per week on a regular schedule throughout the year.
 - j. Regular Part-Time Employee: A group of duties and responsibilities requiring the part' time employment of one person on a regular schedule throughout the year for fewer than thirty-five (35) hours per week but not fewer than twenty (20) hours per week.
 - k. Probationary Employee: A newly employed employee who has not completed his/her designated probationary period for the position he occupies. During such period he may be separated from the municipal service without recourse to appeal.
 - l. Probationary Period: A trial period considered as an integral part of the induction process during which a new employee is required to demonstrate his/her fitness for the position prior to receiving a regular appointment.
 - m. Promotion: Any movement of an employee from one position to another position having a

higher annual salary.

- n. Promotional Probationary Period: A trial period for a promoted employee during which he is required to demonstrate his/her fitness for his/her new position prior to receiving a regular appointment to the position.
- o. Restoration: The return of a promoted probationary employee to his/her former position either during, or at the completion, of his/her promotional probationary period.
- p. Retirement: For employees who were hired prior to July 1, 2008 it is defined as voluntary separation from Town service after attaining ten (10) years of service or fifty-five (55) years of age with benefits received from the appropriate pension plan.

For all other employees it is defined as voluntary separation from Town service after attaining ten (10) years of service and fifty-five (55) years of age with benefits received from the appropriate pension plan.

- q. Temporary Employee: An employee who occupies a temporary or seasonal position.
- r. Temporary Position: A group of duties and responsibilities requiring the temporary employment of one person on a full or part time basis.
- s. Termination: A complete separation from municipal employment resulting from discharge, resignation, retirement or death.
- t. Transfer: The movement of an employee to either a different department or division at the same annual salary.

ARTICLE IV - DUES CHECKOFF

The Employer agrees to deduct monthly dues, as certified by the Secretary of the Union, from the wages of all employees who provide written authorization for such deduction, and remit to the CSEA, Inc./SEIU office along with an itemized list of employees showing the amount of dues deducted.

The Union agrees that it will save the Town harmless and indemnify it from any claim for damages, cost, expense, action of proceeding, judgments and attorney's fees incurred by the Town by reason of or in connection with concerning the assignment of wages for such dues as hereinbefore mentioned, or by virtue of any action or non-action taken by the Town in compliance with the terms of this Article.

ARTICLE V - GRIEVANCE PROCEDURE

SECTION 1. A grievance shall be defined as a dispute between the Town and the Union or an employee and the Town involving an alleged violation, misapplication or misinterpretation of a specific provision of this Agreement, or alleged discrimination. The Union has appointed a steward to have charge of grievances and also to discuss with the employer disputes or matters of mutual interest which may arise between the Town and the Union. It is hereby agreed that the Town Manager or his/her representative will confer with such steward from time to time, as grievance or disputes or matters of mutual interest may arise, and an earnest effort shall be made to settle such disputes in the following manner:

SECTION 2. Time Limits:

Any grievance, as defined herein, shall be processed as follows:

Step 1. The grievance shall be reduced to writing and submitted to the Department Head or his/her representative within fifteen (15) days, and shall set forth the date, time, place, and nature of the grievance and the Article(s) and/or Section(s) of this Agreement which are alleged to have been violated. The written decision of the Department Head shall be given within ten (10) working days after the facts have been presented at a meeting between the Union President or his/her designee and the Department Head (or his/her Representative), and the decision shall be final unless appealed by the Union to the next step.

Step 2. If the Union is dissatisfied with the Department Head's decision, it may obtain a review by the Town manager or his/her designee by submitting a request within ten (10) working days after receipt of the Step 2 answer, in writing to the Town Manager for review of the Department Head's decision. The Town Manager or his/her designee may conduct an informal hearing within ten (10) working days and shall hear the position of the Union or any other persons whom the Town Manager, or his/her designee, deems necessary to make his/her decision. The Town Manager or his/her designee shall, within ten (10) working days after said hearing or, if no hearing is held, within ten (10) working days of receipt of the request to review, inform the Union of his/her decision in writing.

Step 3. In the event that the Union is dissatisfied with the Step 2 decision, within ten (10) working days of receipt of the Step 2 decision, the Union may request the American Arbitration Association to provide arbitration service; which request for arbitration service shall be made to the American Arbitration Association, in writing, with a copy to the Town. Both the Union and the Town agree to first employ the mediation services of said Board prior to having an actual hearing before said Board.

Step 4. The Arbitration panel shall hear, and decide, only one grievance in each case; and shall be bound by, and must comply with, all the terms of this Agreement. The Arbitration Panel shall have no power to add to, delete from, or modify in any way

any of the provisions of this Agreement. The decision of the Arbitration Panel shall be binding upon the Town, the Union, and the employee, unless the same is contrary to law.

ARTICLE VI - HOLIDAYS

The following holidays shall be observed as days off with full pay:

New Year's Day	Good Friday	Columbus Day
Martin L. King Birthday	Memorial Day	Veteran's Day
Presidents Day	Independence Day	Thanksgiving Day
Day after Thanksgiving	Labor Day	Christmas Day
Individual Floating Holiday		

Also: Additional day at Christmas to be determined by the Town Manager without recourse.

Permanent part time employees shall be eligible for holidays on a pro-rata basis according to time worked in the previous twelve month period.

Holidays falling on a Saturday shall be celebrated on the preceding Friday. Holidays falling on a Sunday will be celebrated on Monday.

When a holiday occurs during a regular vacation, said holiday shall not be charged against the employee's earned vacation time

ARTICLE VII - VACATIONS

VACATION LEAVE:

Vacations with pay shall be based upon years of continuous service from the employee's anniversary date and shall be granted according to the following schedule.

<u>Years of continuous service</u>	<u>Annual days of Vacation with pay</u>
One (1) but fewer than five (5)	10 days
Five (5) but fewer than ten (10)	15 days
Ten (10) but fewer than fifteen (15)	20 days

After fifteen (15) years of continuous service the employee shall receive one (1) day additional vacation time for each year employed, up to twenty (20) years of continuous service. After twenty (20) years of continuous service the employee shall receive twenty-five (25) days of vacation annually. Permanent part-time employees shall be eligible for vacation on a pro-rata basis according to time worked in the previous twelve month period.

When a holiday falls during an employee's vacation, said employee shall receive an extra day of vacation.

In the matter of vacation scheduling, the most senior employee in the Department shall have the first priority in selecting available vacation periods, provided he/she has given at least thirty (30) days written notice. Approval of vacation periods by the Department Head is subject to staffing needs, so that adequate coverage of unit assignments is accomplished at all times.

Up to a maximum of ten (10) days of vacation may be carried over into the next calendar year, upon written application to and subject to the approval of the Department Head or his/her Designee. At the employee's option, and by request no later than December 1 of each year, the employee may be paid for any portion of five (5) of those ten (ten) days.

In the event an employee retires, ~~or~~ terminates, *or dies* he/she shall receive all unused and accumulated vacation leave pro-rated from his/her last anniversary date of employment, provided the employee has completed one (1) full year of service.

~~Effective and retroactive to 7/1/2020~~ New employees may be initially granted up to fifteen days vacation based upon experience.

ARTICLE VIII - LEAVES OF ABSENCE WITHOUT PAY

Any employee may apply for a leave of absence without pay not to exceed twelve (12) calendar months to the Town Manager or his/her designee, for the following reasons:

1. For health reasons, upon advice of a physician; or
2. For other personal reasons subject to the review and recommendation of the Town Manager.

The application for leave must be in writing, filed with the Town Manager, stating the reasons for granting it and, when necessary, accompanied by a physician's statement.

A leave without pay may be extended for two additional sixty (60) day periods by the Town Manager or his/her designee. The granting or denial of such leave shall be without recourse.

ARTICLE IX - BEREAVEMENT LEAVE

A. IMMEDIATE FAMILY: In the event of death in the "immediate family" a permanent or probationary employee shall receive a leave of absence with pay of up to three (3) working days, said leave to be approved by the Department Head. Immediate family is defined as parent, step-parent, sibling, step-sibling grandparent, spouse, child/stepchild or grandchildren/step-grandchildren, brother-in-law/step-brother-in-law, father-in-law/step father-in-law, mother-in-law/step mother-in-law, or sister-in-law/step sister-in-law, *son-in law or daughter -in-law*.

B. FAMILY: In the event of death in the "family" a permanent or probationary employee shall receive a leave of absence with pay of up to one (1) working day, said leave to be approved by the Department Head. Family is defined as: uncle, aunt, nephew, niece.

C. ELIGIBILITY: To be eligible for bereavement leave the employee must attend the funeral or memorial service.

ARTICLE X - PROBATIONARY PERIOD

All newly hired employees shall be required to complete a probationary period of six (6) months and during such period shall have no recourse to the grievance procedure. The Town at its sole discretion may terminate an employee during this period.

Upon successful completion of the probationary period seniority shall revert back to the original date of hire.

Upon completion of probation the Town shall notify the Union President.

Employees who are transferred, promoted or reassigned either voluntarily or involuntarily shall serve a six (6) month probationary period. Upon completion of such probation the employee will either have successfully completed probation or revert back to the position previously held with no loss in benefits or wages at the position previously held.

ARTICLE XI - VACANCIES AND NEW POSITION

(Section Deleted 07-01-2004)

ARTICLE XII - HEALTH BENEFITS ELIGIBILITY

The Town shall continue to provide for each active employee and their dependents the following insurance program. *The Town shall provide The Connecticut State Partnership Plan 2.0 set forth in Appendix A, or, in the event such plan is no longer available or deemed suitable, the insurance or equivalent coverage set forth below to all employees and their dependents. The Town reserves the right to change insurance carriers provided the medical benefits are equivalent or better.* Any premium sharing is based upon total insurance costs (medical, dental, vision etc.). *The premium share is 14%.*

Any one who retires under age 65 will be eligible to participate in the same plans as are provided for active employees until eligible for Medicare. Employees who retire must pay a premium share on the same basis as active employees, Employees newly hired after 7/1/2022 must have at least 20 years of service to be eligible for retiree medical insurance coverage.

A. Cigna Open Access Plan

The Town shall provide to all employees individual, 2-person or family coverage under the Cigna Open Access Plan, with modifications effective July 1, 2012. See Appendix B Open Access Plan and HSA for plan summary, Appendix C for Dental Rider and Appendix D for the Vision Rider.

Employee Premium Share amounts for the Cigna Open Access Plan:

Employee responsible for 100% of cost above the Town's cost for the HD/ HSA (*see example*)

Example : Assume total Monthly Premium Cost for HD/HSA Family Insurance is \$2000 with 10%

employee premium share. So the Town's actual cost per family per month is \$1800 ($\$2000 \times 90\%$).

Assume also total Monthly Cost for PPO Family Insurance is \$2600. This would mean the employee premium share for Family PPO coverage would be \$800 per month. ($\$2600 - \$1800 = \800)

B. Cigna Health Savings Account (HD/HSA)
(HRA for non eligible participants)

The Town shall provide to all employees the following individual, 2-person or family coverage HD/HSA medical insurance plan option in lieu of the Cigna Open Access Plan.

Employee Premium Share for the HD/HSA shall be as follows:

Effective 4/1/22	12%
Effective 4/1/23	13%
Effective 4/1/24	14%

The Deductible for the HD/HSA will be \$2000/\$4000-

Effective April 1 of each year The Town will deposit the annual subsidy of one thousand dollars (\$1000.00) (50% of deductible) for deductible for individual coverage or of two thousand dollars (\$2000.00) for two-person or family coverage on or before the first day of the coverage year in the Health Savings Account of each employee who enrolls in the HSA.

C. The Cigna Dent 1 Dental Plan, or its equivalent, shall be provided for employees and their dependents. Provided further, the Town shall make available, as part of the dental plan, a rider which includes full benefits for extractions, caps, crowns, orthodontics, and periodontics. Said plan is entitled Cigna Dent 1 Plan with 80 percent unlimited lifetime orthodontics. Said plan shall include an annual cap of \$1000.00 (one thousand dollars) of benefits per insured member per calendar year for services provided in Categories 1, 2 and 3 as set forth in the Plan.

D. Retiree and Spousal Coverage

Eligible employees who retire at age sixty-five (65) or older, and their spouses if sixty-five (65) or older, or retirees or spouses who reach age sixty-five (65) after retirement, shall be covered under either the Blue Cross Blue Shield 65 High Option Plan 81, or Group Retiree Plan F. Employees who retire at age Sixty-five (65) and their spouses if sixty-five (65) or older will pay the same percentage premium share that employees were paying for the HD/HSA insurance at time of retirement. Eligible Retirees or spouses who reach age sixty-five after retirement will pay the same percentage premium that active employees pay. At age sixty-five (65) The percentage amount will be frozen at whatever percentage the former employee was paying when he/she reached age sixty-five (65). (Attached as a separate appendix the Anthem Blue Cross and Blue Shield Group Retiree Plans (High Option Plan 81 and Group Retiree Plan F) Retirees or spouses on PPO who reach age sixty-five after retirement will pay the same percentage share as those on the HSA at the time they reached age sixty-five (65) ~~(7%, 9%, 10%)~~.

E. The Town will implement an “opt-out” program in which full-time employees will receive \$1000 per year, payable on a weekly basis, if they opt-out or decline all coverage under the Town’s health insurance plan. Employees will be required to complete authorization forms for this purpose.

F. Vision care will be provided to the employee only.

G. Cigna Co-Pay Prescription Plan

Generic - \$10 co-pay; Listed Preferred - \$25 co-pay; Non-preferred - \$35 co-pay; Mail Order - 2X Retail; No Annual Maximum.

For those employees covered by the HD/HSA Prescriptions come under the deductible. Once the deductible is met the following copays will apply:

Generic - \$10.00; Preferred Brand - \$25; Non- Preferred Brand - \$35

Mail order will allow for a 90 day supply for two co-pays.

Cap on post deductible copays at \$1000 (Individual) / \$2000 (Family).

LIFE INSURANCE Each permanent full time employee shall be provided at no cost to the employee a term life insurance policy in the amount of \$50,000

UPON RETIREMENT All employees shall be granted a life term policy of \$25,000. Full cost of this policy shall be provided by the Town of Watertown.

DISABILITY INSURANCE The Town shall provide to permanent, full-time employees, a short-term and long-term disability income insurance policy.

DISCONTINUANCE OF COVERAGE Whenever a covered employee ceases employment with the Town, all insurance coverage will be in accordance with COBRA.

WAITING PERIOD Coverage hereunder in this article shall commence upon completion of the required application forms and acceptance by the insurance carrier.

ARTICLE XIII – BULLETIN BOARD

At least three (3) bulletin boards shall be reserved at an accessible place for the exclusive use of the Union notices- and announcements. One bulletin board to be placed in the Town Hall and two to be placed in other locations where employees work. Maintenance of such boards is the responsibility of the Union.

ARTICLE XIV - PERSONAL DAYS

Each full time employee shall be eligible each calendar year to use four (4) personal days for any purpose. Each permanent part-time employee shall accrue personal days on a pro-rata basis according to time worked. Use of a personal day must be approved in advance by the Department Head in increments of not less than ~~one-quarter (1/4) day~~ *one hour*. If personal days are not used before the end of the calendar year, one (1) day may be carried over into the next calendar year, with permission of the Town Manager. Additional days will be lost and no compensation will be given to the employee. No pay shall be given to an employee upon termination, death, or retirement for unused personal days.

ARTICLE XV - WORKERS' COMPENSATION

Employees are covered according to State Law, by Workers' Compensation.

ARTICLE XVI - JURY DUTY

Leave with pay may be authorized by Department Heads in order that permanent employees may serve required jury duty. An employee must pay to the Town any fees received for the jury duty.

ARTICLE XVII - MILITARY LEAVE

The combined pay for any active duty or training with the National Guard or other reserve units of the United States Armed Forces and weekly wage paid a Town employee shall not exceed the amount of the regular weekly paycheck without overtime received by the employee for the two week period just prior to the call to duty or training. No time shall be charged against the employee

for this duty or training period; provided that the same does not exceed twenty (20) working days. Such period may be extended with the approval of the Watertown Town Council.

ARTICLE XVIII - DISCIPLINE

1. Employees shall not be discharged without just cause. The following shall be sufficient causes for reprimand, suspension or discharge though such action may be for causes other than those enumerated:

- A. Willful violation of the Provisions of the Charter.
- B. Incompetence or inefficiency in the performance of the duties of the position to which the employee has been appointed.
- C. Wanton carelessness or negligence in the case of the care of Town property.
- D. Habitual tardiness or absence from duty which results in unsatisfactory attendance. Unsatisfactory attendance is evident when the sum of days of absence, plus periods of absence is greater than 15 in a twelve-month period. Potentially unsatisfactory attendance may be sufficient cause for a verbal warning. Employees shall have the right to utilize the grievance procedure pertaining to this Article.
- E. Conviction of a felony or misdemeanor involving moral turpitude.
- F. Intoxication on duty.
- G. Conduct which reflects unfavorably upon the Town service
- H. Violation of any reasonable official order or failure to carry out any lawful and reasonable directions made and given by a proper supervisor.

2. Following are the types of disciplinary action which may be involved against employees. They may be independently invoked.

1. REPRIMAND

An appointing authority shall report any verbal or written reprimand as part of the employee's service record by the forwarding of a written memorandum to the Town Manager for inclusion in the employee's file. A copy of such reprimand shall be forwarded to the employee and to the Union President. Such reprimand shall not be used as the basis of progressive discipline after a period of one year.

2. SUSPENSION

An appointing authority may, for disciplinary purposes, suspend, without pay, any employee

under his/her control.

3. DISMISSAL

An appointing authority may dismiss for cause any employee under his/her control occupying a position subject hereto when he/she considers that the good of the service shall be served thereby. It shall be the responsibility of the appointing authority, in any case of suspension, demotion or dismissal, within five (5) days after the effective date of such action, to give the concerned employee a written statement setting forth in substance the reasons therefore, and to file a copy of such statement with the Town Manager.

ARTICLE XIX - RETIREMENT & PENSION

Those members of the bargaining unit as of July 1, 2012 shall be enrolled without penalty or prejudice, effective as of January 1, 2005, into the Municipal Employee Retirement System (MERS).

The employee contribution portion of the current pension plan will be taken from pre-tax dollars under the relevant sections of the Internal Revenue Code. Employees will be required to sign appropriate authorization forms for that purpose.

Employees hired into the bargaining unit on or after July 1, 2012 shall be eligible to participate in the Town's 457 Plan, with a 4% contribution by the Town.

Effective July 1, 2016 the Town will match these individual employee's contributions up to an additional 2% of Town money.

This will not affect any employees who were on the payroll on July 1, 2012

Existing employees of the Town of Watertown, who are promoted into the Watertown Town Hall Supervisors bargaining unit shall retain the pension benefits and continue in the pension plan of their former bargaining unit. Such benefits will be subject to negotiated modifications as if the employee had remained in the former bargaining unit.

The Town will institute a Section 125 "POP" plan for medical premium share deductions which will then allow premium co-share deferred amounts to be included in earnings for purposes of pension benefit calculations for all employees who enroll in the Section 125 "POP" Plan.

ARTICLE XX - ATTENDANCE AT CONFERENCES AND OTHER MEETINGS

Attendance at conferences related to the job shall be considered as time on duty provided that such

attendance is approved in advance by the Department Head and by the Town Manager. The cost of travel and conference expenses plus the equivalent of a day's pay for each day or portion of a day's attendance shall be paid by the Town. Travel in one's own car shall be paid portal to portal at IRS rates per mile.

ARTICLE XXI - TOWN OF WATERTOWN EMPLOYEE HANDBOOK

All provisions of the Town of *Watertown Employee Handbook* ~~Personnel Rules and Regulations~~ which are not specifically altered by this Agreement shall continue to apply to all members of the bargaining unit.

ARTICLE XXII - LONGEVITY PAYMENTS

Effective July 1, 2009 longevity will be rolled into salaries.

ARTICLE XXIII - BENEFITS FOR PART-TIME EMPLOYEES

All employees who work between 20 hours and 34 hours per week shall receive pro-rated benefits as currently calculated for sick days, vacation days, personal leave days and holidays.

ARTICLE XXIV - EMPLOYEE'S REVIEW OF PERSONNEL FILE

Any employee shall be able to review the content of his/her personnel file with the presence of the Finance Director or his/her designee.

It shall be the responsibility of the employee to notify the Town of any changes in vital statistics contained in its records.

The request to review such files may be denied if the Town Manager believes that the employee is abusing the privilege. The grievance procedure shall apply to this section if such denial is exercised.

ARTICLE XXV - MILEAGE

No employee shall use his/her privately owned automobile for Town business unless he/she has received written approval from the Department Head or the Town Manager. The form of written approval shall state the purpose of the trip, the estimated miles to be traveled, the account from which the reimbursement is to be made, the date, destination, and any other fact requested by the Finance Director. Reimbursement for use of his/her privately owned vehicle shall be at the IRS rate. Employees are encouraged to request the use of Town owned automobiles from the Finance Office and to schedule their use according to the availability of such automobile.

ARTICLE XXVI - UNION COMMITTEE & BENEFITS

The Town agrees to permit the use of the Town Hall Annex or other suitable Town premises for Union meetings and functions, provided that the same occurs either before or after the hours of work, or on lunch hour, and said use is scheduled with the supervisor in charge of room scheduling for the Town of Watertown.

During a grievance proceeding, investigation or preparation, only the Union President or stewards may take time off-with the consent of his/her immediate supervisor or Department Head. A request for time to attend proceedings, investigate or prepare shall not be unreasonably withheld or delayed for more than 24 hours. No more than one (1) hour per day shall be permitted for investigation and preparation. Upon completion of any time granted in this section, the Union President or his/her designee shall file a report with the Town Manager stating the length of time used the subject matter of the time off and any other additional information that the Town Manager deems appropriate.

ARTICLE XXVII - SAFETY AND HEALTH

The Town agrees to continue to make every reasonable effort to provide safe and healthful conditions of work for its employees.

ARTICLE XXVIII - SENIORITY AND LAYOFF

SECTION 1. For purposes of layoff only, seniority shall be defined as an employee's length of continuous full-time service within the bargaining unit since his/her most recent date of hire.

SECTION 2. The term layoff means involuntary separation from employment because of lack of work or funds, elimination of position or other legitimate reason. The term layoff shall not include demotion or cases where an employee is promoted but does not successfully complete the probationary period for the new classification.

SECTION 3. The Town, in its discretion, shall determine whether layoffs are necessary and which classification shall be subject to reduction.. Layoffs will take effect by classification within department within the bargaining unit as follows:

- a. Probationary employees;
- b. A regular employee within the classification with seniority shall, in lieu of layoffs, have a right to be transferred to another occupation in the place of an employee with less seniority provided; he/she has the necessary skill and ability to do the other employee's job within two (2) working days.

SECTION 4. Permanent employees with a satisfactory employment record who are separated from the service through no fault of their own shall be placed on an appropriate re-employment list in the order to be determined by the Town Manager. The maximum recall period shall be one (1) year from the date of layoff.

SECTION 5. Seniority shall be broken only by the following:

- a. discharge for cause;
- b. retirement;
- c. resignation;
- d. failure to report for duty within ten (10) working days after notification of recall (unless waived in accordance with preceding section)
- e. failure to report to work for any reason for a period of one year. (This period may be extended for good cause upon mutual agreement)

SECTION 6. A fourteen (14) calendar day notice shall be given in writing to the Union when there are to be layoffs. A list will be given to the Union indicating the names of employees to be laid off and their seniority status in relation to the remaining employees.

SECTION 7. The Town will provide the Union annually with a seniority list containing names, addresses, classifications, pay scales and dates of hire for all employees in the bargaining unit.

ARTICLE XXIX - RESIGNATIONS / RETIREMENTS

Written notice of resignation / retirements shall be filed with the Town Manager at least two (2) weeks in advance of the separation. This notice should include a statement of the reasons for this action.

ARTICLE XXX - SICK LEAVE

SECTION 1. Sick leave shall be granted by the Department Head or Town Manager for the following reasons:

- a. Personal illness, physical incapacity of non-compensable bodily injury or disease.
- b. Enforced quarantine in accordance with public health regulations.
- c. To meet medical or dental appointments when an employee has made reasonable effort to secure appointments outside his/her normal working hours, provided the Department Head is notified at least one (1) day in advance of the day on which the absence occurs.

- d. For qualifying medical conditions, the "Family and Medical Leave Act of 1993" shall apply and only applicable provisions of such act will be negotiated between the Town and the bargaining unit.

SECTION 2. Full time employees whose normal work week is thirty five (35) hours or more shall be eligible for sick leave with pay during and after his/her probationary period which accrue at a rate of one and one quarter (1 1/4) days per month to a total accumulation of 15 per year. *Sick leave may be used in one hour increments.*

Part time employees whose normal work week is twenty (20) hours or more shall accrue sick days on a pro-rata basis according to the hours worked during their normal work week.

Employees upon death, voluntary termination or retirement shall receive a maximum payout of up to one-half (1/2) of their accumulated sick leave not to exceed a total of one hundred (100) days provided, in the case of voluntary termination or retirement, the employee gives two (2) weeks notice to the employer. Sick time will be allowed to accumulate past 200 days to be held in escrow only for use as sick leave in case of illness and not for additional monetary reimbursement.

SECTION 3a. A Department Head may require proof of illness for authorized sick leave. In the judgment of the Department Head, proof of sick leave may include a doctor's certificate or other proof of illness from the employee's physician indicating the nature and duration of the illness. Proof of illness will not normally be needed for absences of less than five (5) days unless required by the Department Head. For absences of five (5) days or more, proof of illness will normally be required. The Town may investigate any absence for which sick leave is requested.

SECTION 3b. Employees will be allowed to use up to ten (10) sick days per calendar year for a family member's illness. Family is defined as spouse, child, parent, brother, sister, step-parent or step-child.

SECTION 4. On the first day of absence from work due to illness, the employee's supervisor must be notified no later than one (1) hour before the beginning of the scheduled work assignment. In cases where a relief employee is required such report must be made at least one (1) hour prior to the beginning of the scheduled work assignment. Nothing in this section shall preclude the payment of sick leave to an employee who cannot comply with provisions of this section due to extenuating circumstances.

SECTION 5. Any permanent employee with a minimum of one year's service who is sick or injured (non-occupational) and who is absent from work as a result of such illness or injury and who has utilized all paid leave and vacation time may request, in writing, a leave of absence without pay.

An unpaid leave of absence shall not exceed twelve (12) calendar months, except that a written request for a twelve (12) calendar month extension may be filed with the Town Manager during the original twelve (12) calendar month period. The period of the unpaid leave of absence shall not be considered as time worked.

- a. During such approved leaves of absence, employees shall not accept remunerative employment elsewhere.
- b. If the employee would have been laid off according to the layoff and bumping procedure had he/she not been on leave of absence, then the employee shall go directly on layoff.
- c. Before reinstatement, the Town may require a physical examination (at the employer's expense) for an employee granted such leave.
- d. An employee who fails to return to duty at the time specified in the request for leave shall be considered to have resigned.

ARTICLE XXXI - PREGNANCY DISABILITY LEAVE

As per State Statute 46a-60a7 and Family and Medical Leave Act of 1993.

ARTICLE XXXII - NO LOCKOUT - NO STRIKE

SECTION 1. The Town agrees that it will not lock out the employees covered by this Agreement during its term.

SECTION 2. The Union and the employees expressly agree that there will be no strikes, slowdowns, picketing during working hours, work stoppages, mass absenteeism, mass feigned illness or other similar forms of interference with the operation of the Town.

ARTICLE XXXIII - HOURS OF WORK

SECTION 1. The normal work week for supervisors, except for Public Works Operation/Maintenance Supervisor, shall be thirty-five hours with an hour unpaid lunch period Monday through Friday. The Public Works Operation/Maintenance Supervisor will work forty hours with a 20 minute paid lunch period each day. The actual hours between 6am and 6pm will be set by the Department Head.

SECTION 2. The normal work day for full time employees shall be flexible between twenty (20)

hours or more per week.

SECTION 3. Lunch hours vary according to departmental needs. Departments are to be covered by at least one employee during lunch hours, except in the case of a department where there is only one employee. In that case, the employee shall leave the department vacant for the lunch hour.

ARTICLE XXXIV - SALARY

SECTION 1. (a.) All employees covered by this agreement shall receive annual wage increases as follows:

July 1, 2025 – 2.5%

July 1, 2026 – 2.5%

July 1, 2027 – 2.5%

SECTION 2. ~~All entry level salaries for new hires will be reduced by 10% for six (6) months. After the six months' probation period is up the employee's salary will be increased by 10%. The Town has discretion to hire within the above ranges depending upon an individual's qualifications, skills and abilities and years of experience. At its sole discretion, the Town may also make individual salary adjustments to up to five percent (5%) above the maximum rate set for above through an assessment process. The Town shall give notice to the Union of its intention to do so, and upon request of the Union will meet to discuss such action prior to implementation of any such wage adjustment.~~

Effective 7-1-25	2.5% increase	
Level 4	\$92,156 -	\$118,602
Level 5	\$85,517 -	\$106,935
Level 6	\$80,531 -	\$100,689
Level 7	\$68,911 -	\$86,119

Effective 7-1-26	2.5% increase	
Level 4	\$94,460 -	\$121,567
Level 5	\$87,655 -	\$109,609
Level 6	\$82,544 -	\$103,206
Level 7	\$70,634 -	\$88,272

Effective 7-1-27	2.5% increase	
Level 4	\$96,821 -	\$124,606
Level 5	\$89,846 -	\$112,349
Level 6	\$84,608 -	\$105,786
Level 7	\$72,399 -	\$90,479

Level 4

Assessor
Public Works Operations/Maintenance Supervisor
Town Engineer

Level 5

Tax Collector
Information Technology Supervisor

Level 6

Asst. Finance Director
Building Official
Purchasing Agent/Building Maintenance Supervisor
Water & Sewer Operators Supervisor
Communications Supervisor
Senior Center Coordinator

Level 7

Water and Sewer Controller
Assistant Recreation Director

Section 3 When implemented by the Town, payroll will be by direct deposit on a biweekly (every two weeks) basis.

ARTICLE XXXV - DEFERRED COMPENSATION

Eliminated effective July 1, 2008.

ARTICLE XXXVI - OVERTIME

CSEA Supervisor Contract 7/1/2025 to 6/30/2028

SECTION 1 From time to time, the Department Head or designee may prescribe periods of overtime work to meet operational needs and mandatory overtime as required by extraordinary department demands. Complete records of overtime of all employees shall be maintained by the Finance Director. Overtime shall be compensated only when properly authorized by the Department Head or designee.

SECTION 2. When a full time employee is required to work in excess of the normal work week, he/she will receive payment as follows:

- a. Thirty-five (35) to forty (40) hours - straight time pay

All hours over forty (40) time and one half.

Except the Public Works Operations/Maintenance Supervisor shall be paid time and one half for all hours over forty (40) hours in a week.

All employees, including the Public Works Operations/Maintenance Supervisor may request compensatory time in lieu of payment up to a maximum accumulation of 80 hours. When voluntarily resigning or retiring, with two (2) weeks written notice, the employee will receive payment for any unused compensatory time to a maximum of eighty (80) hours.

- b. For all work on Sunday or contractual holidays, the rate shall be paid at 2 times the regular rate.

- c. Vacations, holidays and paid sick leave will be considered as work days for the purpose of computing overtime.

- d. Emergency Situations:

In the event that the Department Head or designee is unavailable in an emergency situation, the supervisor may at his/her own discretion determine that overtime is warranted and perform it. Justification for such decision shall be provided by the Supervisor to the Department Head.

When an employee is called in for emergency work outside his/her regularly scheduled hours, he/she shall be compensated a minimum of ~~two (2)~~ **three (3)** hours according to Article XXXVI Section 2. Except the Public Works Operations/Maintenance Supervisor shall be compensated a minimum of four (4) hours. Emergencies may be declared by the Town Manager without the ability to grieve.

The definition of an emergency situation shall be one in which immediate action must be taken in order to prevent further liability to the Town.

ARTICLE XXXVII - NON-DISCRIMINATION

All provisions of this Agreement apply equally to all employees without discrimination on the basis of race, color, creed, religion, sex, age, national origin, marital status, sexual orientation, or disability *or any other legally protected basis*. Grievances alleging breach of this provision may be submitted under Article V Grievance Procedure.

ARTICLE XXXVIII - SEVERABILITY CLAUSE

In the event any sentence or provision of this Agreement is determined to be void and unenforceable by an authority of competent legal jurisdiction, that sentence or provision shall be severed from this agreement, and the remainder of the agreement shall continue in full force and effect.

ARTICLE XXXIX - ENTIRE AGREEMENT

The foregoing constitutes an entire Agreement between the parties and no verbal statements shall supersede any of its provisions. The Agreement may not be reopened for changes in its items or additions of new subject matter except by written mutual agreement.

ARTICLE XXXX - DURATION

SECTION 1. This Agreement shall be effective on the date of signing, and shall remain in full force and effect through the thirtieth (30th) day of June ~~2025-2028~~. It shall be automatically renewed from year to year thereafter unless either party shall notify the other in writing on or before January 1, ~~2025~~ **2028** that it desires to negotiate a successor agreement. In the event that such notice is given, negotiations shall begin no later than one hundred fifty (150) days prior to the anniversary date. This agreement shall remain in full force and be effective during the period of negotiation and until termination of this Agreement.

IN WITNESS WHEREOF, the parties have caused their names to be signed on the _____ day
of _____, 2025

Dated at Watertown, Connecticut this _____ day of _____, 2025.

THE WATERTOWN SUPERVISORS UNION
CSEA/SEIU, LOCAL 2001, CTW

Chapter President

CSEA/SEIU Staff Rep.

THE TOWN OF WATERTOWN, CONNECTICUT

Mark Raimo, Town Manager

Witness

APPENDIX A

MEMORANDUM TO ALL UNIONS REGARDING THE CONNECTICUT STATE PARTNERSHIP PLAN 2.0 TRANSITION

Since it appears it is in all parties' mutual interests to change from the Town's current health insurance plan to the Connecticut State Partnership Plan 2.0 ("SPP") effective April 1, 2025, this MEMORANDUM is to clarify the procedure and requirements surrounding the change.

Effective April 1, 2025, subject to the conditions set forth below, in lieu of the health benefits described in various collective bargaining agreements, the TOWN shall offer each bargaining unit member eligible for health benefits the opportunity to participate in the SPP for health benefits, including dental and vision benefits. The health plan benefits shall be as set forth in the SPP effective on April 1, 2025, including any subsequent amendments or modifications made to the SPP by the State and its employee representatives. The administration of the SPP, including open enrollment, beneficiary eligibility and changes, and other administration provisions shall be as established by the SPP. The Town must enter a three -year agreement with the State to make this transition. Under that agreement the only aspect of health insurance that would be subject to normal collective bargaining would be the premium sharing between the Town and individual employees.

- a. The TOWN shall apply to the State to admit all bargaining units to the SPP. Should the TOWN's application be accepted, these provisions related to the SPP shall be implemented. Should the TOWN's application be rejected and reconsideration be denied, the terms of the collective bargaining agreements shall remain in effect, subject to successor contract negotiations in accordance with statute.
- b. The premium rates shall be set by the SPP. Based on such rates, the TOWN shall establish a blended rate to provide the same rate to active and retired employees in accordance with state law.
- c. The SPP contains a Health Enhancement Plan (hereinafter referred to as "HEP") component and employees and their dependents participating in the SPP are subject to the terms and provisions of the HEP. All requirements are at the sole discretion of the State to determine and may change from time to time. In the event that individual employees are non-participant or non-compliant with the HEP requirements, the following shall apply:
 - 1.) A one hundred-dollar (\$100) per month premium cost increase and the three hundred fifty dollar (\$350) per participant to a maximum of one thousand four hundred-dollar (\$1,400) family annual deductible sums shall be paid one hundred percent (100%) in their entirety by the non-participating or non-complaint employee.

2.) No portion or percentage shall be paid by the TOWN and the one hundred dollar per month premium cost increase shall be implemented through payroll deduction and the three hundred fifty dollars (\$350)/one thousand four hundred (\$1,400) annual deductible shall be implemented through claims administration.

d. In the event any of the following occur, the TOWN or an individual union may reopen negotiations in accordance with Conn. Gen. Stat. § 10-153f(e) as to the sole issue of health insurance, including plan design and plan funding, premium cost share and/or introduction of replacement medical insurance in whole or in part.

1.) If the SPP in its current form is no longer available, or if the benefit plan design of the SPP is modified as a result of a change in the State's collective bargaining agreement with SEBAC, if such modifications would substantially increase the cost of the medical insurance plan offered herein. Reopener negotiations shall be limited to health insurance plan design and funding, premium cost share and/or introduction of an additional optional health insurance plan; and/or

2.) If Conn. Gen. Stat. Section 3-123rrr et seq. is amended, or if there are any changes to the administration of the SPP, or if additional fees and/or charges for the SPP are imposed so as to affect the TOWN, any of which amendments, changes, fees or charges (individually or collectively) would substantially increase the cost of the medical insurance plan offered herein. Reopener negotiations shall be limited to health insurance plan design and funding, premium cost share and/or introduction of an additional optional health insurance plan; and/or

3.) If negotiations are triggered under subparagraph d. above as well as negotiations for successors to collective bargaining agreements, the parties shall consider the High Deductible Health Plan with Health Savings Account set forth in the current collective bargaining agreements including plan design, coverage and benefits, managed care elements, and deductible funding to be the baseline for such negotiations and the parties shall consider the following additional factors:

- Trends in health insurance plan design outside of the SPP; and
- The costs of different plan designs.

Should such negotiations be submitted to arbitration for resolution, the arbitration panel shall consider the foregoing in applying the statutory criteria in making its ruling.

- e. The TOWN and the UNION each retain their respective rights under the collective bargaining agreements, and this Memorandum shall not be construed to waive and/or limit such rights. For the purposes of the collective bargaining, the High Deductible Health Plan with Health Savings Account set forth in the current collective bargaining agreements, including plan design, coverage and benefits, managed care elements, and deductible funding, shall be the baseline plan.
- f. The Town will make available HRA accounts to reimburse impacted employees for the difference in orthodontic coverage for participants in the current Cigna Dent. 1 plan.



JOB DESCRIPTION RECREATION AND AQUATICS PROGRAM COORDINATOR

Job Type: Permanent Part-Time
Status: Non-Exempt, Hourly
Compensation: Part Time/Seasonal Wage Schedule
Reports To: Director of Parks & Recreation or Designee
Approved By: Town Manager
Approval Date:

Position Summary

The Recreation and Aquatics Program Coordinator is responsible for planning, organizing, and supervising the Town's aquatics programming, including operations at **Crestbrook Park Pool** and **Sylvan Lake Park**. The Coordinator develops and manages water-based programs, ensures compliance with all safety regulations, and promotes quality recreational opportunities that meet community needs.

This position also supports the Department's administrative and program divisions and is essential to maintaining a safe, enjoyable, and customer-focused aquatic environment.

Supervisory Responsibilities

Reports directly to the Director of Parks & Recreation or designee. Supervises aquatic staff, including lifeguards, instructors, and seasonal employees. Provides direction, training, and performance evaluation, and may make recommendations regarding hiring, promotions, or disciplinary actions.

Essential Duties and Responsibilities

- Plan, organize, and implement a comprehensive aquatic program that includes swim lessons, recreational swims, special events, and water safety instruction.
- Recruit, hire, train, schedule, and evaluate aquatic personnel.
- Develop and enforce aquatic safety procedures and emergency response protocols.
- Manage daily operations and maintenance of aquatic facilities. ensuring compliance with all local, state, and federal safety regulations.

- Oversee the opening, operation, and closing of Crestbrook Park Pool and Sylvan Lake Park.
 - Monitor program participation and customer satisfaction; implement improvements as needed.
 - Maintain accurate records of staff certifications, program participation, and facility operations.
 - Prepare and monitor program budgets and expenditures related to aquatics.
 - Coordinate with other Town departments, community organizations, and external partners to promote aquatic programming.
 - Provide exceptional customer service, addressing participant inquiries and concerns in a timely and professional manner.
 - Assist office staff with program registrations and provide administrative support as needed.
 - Stay informed on current aquatics trends, safety standards, and best practices to enhance program offerings.
 - Perform related duties as assigned.
-

Required Knowledge, Skills, and Abilities

- Strong leadership and team management abilities.
 - Excellent organizational and time management skills.
 - Proficiency in Microsoft Office, social media, and registration software.
 - Strong written and verbal communication skills.
 - Ability to maintain effective working relationships with Town staff, the public, and external organizations.
 - Ability to work flexible hours, including evenings, weekends, and holidays as needed.
 - Commitment to promoting water safety, inclusion, and community engagement.
-

Education, Training, and Experience

- Bachelor's degree in Recreation Management, Sports Administration, Physical Education, or a related field preferred.
 - Associate's degree combined with significant relevant experience in aquatics programming, recreation coordination, or facility management may be considered in lieu of a bachelor's degree.
 - Minimum of three (3) years of progressively responsible experience in aquatic program operations, instruction, or supervision, including management of staff and facilities.
 - Demonstrated ability to plan, implement, and evaluate community recreation programs.
 - Equivalent combinations of education, training, and practical experience that demonstrate the knowledge, skills, and abilities required for this position will be considered.
-

Special Requirements

- Valid Connecticut Driver's License.
 - Current CPR and First Aid/AED Certification.
 - Must obtain, within an agreed-upon timeframe:
 - Certified Pool Operator (CPO) Certification
 - Water Safety Instructor (WSI) Certification
 - Lifeguard and Lifeguard Trainer Certification
 - Must pass a background check and pre-employment physical.
-

Physical Demands

The physical demands here are representative of those that must be met by an employee to successfully perform the essential functions of the job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

Duties are performed in both office and outdoor aquatic environments. Must occasionally lift equipment and materials up to 50 pounds. While performing the essential functions of this job, the employer is frequently required to stand, walk, use hands and fingers, handle or operate objects, controls or standard office equipment, reach with hands and arms, climb or balance; stoop, kneel, crouch, and crawl.

Employee works in a public swimming pool environment, which includes both indoor and outdoor settings. The incumbent is frequently exposed to a variety of water treatment and pool cleaning chemicals, sun, and variable weather conditions (e.g., cold, rain, extreme heat, and humidity).

Physical Hazards: Exposed to wet and slippery surfaces, high noise levels from pool activities, and potential interaction with challenging individuals while enforcing policies.

Biological Hazards: May be exposed to blood and body fluids while rendering first aid and CPR.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Position Expectations

Employees are expected to support and promote the Town's values, beliefs, and culture, including professionalism, teamwork, and outstanding customer service.

Employee Acknowledgment

I acknowledge that I have read and understand the essential duties and requirements of this position.

Employee Signature

Date

TOWN OF W
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06
Town Council
Regular Meeting 11/17/2025
Item: 9 c



DIVISION OF ENGINEERING

61 Echo Lake Road
Watertown, CT 06795

(860) 945-5240

Fax (860) 945-2707

www.watertownct.org

To: Mark Raimo, Town Manager

From: Gerald Lukowski, Director of Public Works

A handwritten signature in black ink, appearing to be "G. Lukowski", is written over the "From:" line.

Date: October 8, 2025

RE: Request for BETA Group, Inc. Waiver

I respectfully request a bid waiver to allow BETA Group, Inc. to provide road asset management services for the Town of Watertown.

BETA Group, Inc. previously completed a comprehensive road assessment for the Town in 2022. As it has been three years since the original evaluation, the Public Works Department recommends conducting a new assessment to obtain an updated and accurate understanding of current road conditions. Using the same consultant and assessment system will ensure consistency and comparability between the two datasets, avoiding discrepancies in the results.

The Public Works Department recommends entering into a contract with BETA Group, Inc. in the amount of \$82,500 to assess approximately 141 miles of town roads, including the collection of data on guide rails, signage, pavement markings, and road surface condition scores.

Thank you for your consideration and assistance in this matter.



WATERTOWN P
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Town Council
Regular Meeting 11/17/2025
Item: 9 d



Joshua N. Bernegger
Chief of Police

Renee Dominguez
Deputy Chief

MANAGEMENT MEMO

TO: Maria Guerrero, Finance Director
Megan Guiliano, Assistant Finance Director

FROM: Chief Joshua Bernegger *JB*

CC: Lisa Cattaneo
Lisa Zambero

DATE: November 7, 2025

SUBJECT: Reimbursement for Detective Conway's Homeland Security Overtime

The following reimbursement has been received by the finance department for expenditures from the police department's overtime account.

Homeland Security overtime incurred by Detective Conway:

September 2025	\$731.40
----------------	----------

Please appropriate the aforementioned amount of \$731.40 to the police department overtime account 010-50130-020-0000-9010.



RESOLUTION

WHEREAS, Section *304 of the Town Charter requires that the members of the Town Council establish by resolution a place and time for conducting the regular Town Council meetings.

NOW THEREFORE BE IT RESOLVED BY THE MEMBERS OF THE WATERTOWN TOWN COUNCIL, that the Town Council shall meet on a regular basis at the Watertown Town Hall, 61 Echo Lake Road, Watertown, Connecticut at 7:00 P.M. on the first and third Mondays of each month except as noted below, and also except when the first and third Monday falls on a designated holiday, in which case the Council will meet on the day immediately following the designated holiday;

TOWN COUNCIL REGULAR MEETINGS 2026

Monday, January 5, 2026
Tuesday, January 20, 2026
Monday, February 2, 2026
Tuesday, February 17, 2026
Monday, March 2, 2026
Monday, March 16, 2026
Monday, April 6, 2026
Monday, April 20, 2026
Monday, May 4, 2026
Monday, May 18, 2026
Monday, June 1, 2026

Monday, June 15, 2026
Monday, July 20, 2026
Monday, August 17, 2026
Tuesday, September 8, 2026
Monday, September 21, 2026
Monday, October 8, 2026
Monday, October 19, 2026
Monday, November 2, 2026
Monday, November 16, 2026
Monday, December 7, 2026
Monday, December 21, 2026

Dated at Watertown, Connecticut, this 17th day of November 2025.

Jonathan Ramsay, Chair

At a regular meeting of the Watertown Town Council held on Monday, November 17, 2025, the foregoing resolution was moved for adoption by Councilwoman/Councilman _____.

The resolution was supported by _____.

The resolution was declared adopted.

Susan King, Clerk

***Sec. 304. Meetings.** The Council shall, at its first meeting or as soon thereafter as possible, establish, by resolution, a regular place and times for holding its regular meetings and shall meet regularly at least once a month. Special meetings may be called by the Chair of the Council or a majority vote of the Council and no matter shall be considered at such special meetings which was not included in the call.

Town Council
 Regular Meeting 11/17/2025
 Item: 9 f



RESOLUTION

WHEREAS, expenses in the 2024-2025 fiscal year require the transfer of funds:

NOW THEREFORE BE IT RESOLVED, by vote of the Watertown Town Council, that the following actions are taken relative to the transfer of funds:

OTHER EXPENSE ADJUSTMENTS FOR FY 2024-2025 TO CLOSE OUT THE FISCAL YEAR		
GENERAL FUND		
To:		
010.50334.004.0000.9010	LEGAL & FISCAL SERVICES	11,172.25
010.50323.014.0000.9010	UTILITIES - ELECTRIC	15,894.21
010.50334.041.0000.9010	LEGAL & FISCAL SERVICES	48,530.71
010.50341.043.0102.9010	TAX REFUNDS	161,126.05
		<u>236,723.22</u>
From:		
010.50325.014.0000.9010	UTILITIES - FUEL OIL & GAS	45,884.55
010.50326.014.0000.9010	TELEPHONE	\$13,109.83
010.50410.014.0000.9010	BUILDING MAINT SUPPLIES	\$7,437.82
010.50332.028.0000.9010	MAINTENCE AGREEMENTS	\$31,989.31
010.50480.040.0206.9010	FUEL INVENTORY	\$117,060.46
010.50690.046.0000.9010	MISCELLANEOUS OBJECTS	\$21,241.25
		<u>\$236,723.22</u>

Dated at Watertown, Connecticut this 17th day of November, 2025.

Jonathan Ramsay, Chair
 Watertown Town Council

At a regular meeting of the Watertown Town Council held on Monday, November, 17, 2025. the foregoing resolution was moved for adoption by Councilman/Councilwoman

The motion was supported by Councilman/Councilwoman_____.

Motion declared adopted.

Susan King, Clerk
Watertown Town Council



TOWN OF WATERTOWN CONNECTICUT
FINANCE DEPARTMENT

Watertown Town Hall • 61 Echo Lake Road • Watertown, CT 06106
www.watertownct.org

Town Council
Regular Meeting 11/17/2025
Item: 9 g

MEMORANDUM

To: Watertown Town Council

From: Maria Guerrero, Finance Director

Date: November 17, 2025

Re: Transfer from Debt Service Fund 220 for FYE 6.30.2026

At the Town Council meeting to be held on Monday, November 17, 2025, the Town Council will be asked to consider transferring \$319,740 from the “New Line Item” in Fund 220 Debt Service Fund for Finance to pay the bonds from the correct budget line items. In the original budget, approved on May 20, 2025, the Town Council approved use of \$387,435 in Bond Premium. Since then, the Aggregate Debt Service Schedule has been updated, and we only need \$319,740 to be allocated per schedule.

Please Note: This is not a request for additional funding, it is an adjustment to accurately reflect the appropriate account for bond payments.

Thank you for your consideration.



RESOLUTION

WHEREAS, expenses in the 2025-2026 fiscal year require the transfer of funds:

NOW THEREFORE BE IT RESOLVED, by vote of the Watertown Town Council, that the following actions are taken relative to the transfer of funds:

Line Item Transfers Needed		
FOR FY 2025-2026 FISCAL YEAR		
GENERAL FUND		No. 1
To:		
010.50620.050.3046.9010	2020 BOND INTEREST	104,850.00
010.50620.050.3079.9010	2021 BOND SERIES B INTEREST	81,746.00
010.50620.050.3080.9010	2022 BONDS INTEREST	270,150.00
010.50620.050.3078.9010	2021 BOND SERIES A INTEREST	21,400.00
010.50620.050.3008.9010	2019 BOND INTEREST	127,560.00
		<u>605,706.00</u>
From:		
010.50620.050.3078.9010	2021 BOND SERIES A INTEREST	104,850.00
010.50620.050.3080.9010	2022 BONDS INTEREST	81,746.00
010.50620.050.3081.9010	2023 PROPOSED BAN INTEREST	270,150.00
010.50620.050.3046.9010	2020 BOND INTEREST	21,400.00
010.50620.050.3046.9010	2020 BOND INTEREST	108,800.00
010.50620.050.3079.9010	2021 BOND SERIES B INTEREST	18,760.00
		<u>605,706.00</u>
SPECIAL FUND		No. 2
To:		
220.50620.050.3008.9220	2019 BOND INTEREST	67,740.00
220.50610.050.3047.9220	2019 BOND PRINCIPAL	120,000.00
220.50610.050.3078.9220	2021 BOND SERIES A PRINCIPAL	132,000.00
		<u>319,740.00</u>
From:		
220 New Line Item	220 New Line Item	<u>319,740.00</u>

Dated at Watertown, Connecticut this 17th day of November, 2025.

Jonathan Ramsay, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on Monday, November, 17, 2025. the foregoing resolution was moved for adoption by Councilman/Councilwoman

_____.
The motion was supported by Councilman/Councilwoman_____.

Motion declared adopted.

Susan King, Clerk
Watertown Town Council



RESOLUTION

WHEREAS, taxpayers have made applications for property tax refunds in accordance with C.G.S. Sections *Refunds of Excess Payment*:

WHEREAS, per State Statute, the Tax Collector shall, after examination of such application, refer the same, with recommendations thereon, to the Town Council, and shall certify to the amount of refund, if any, to which the applicant is entitled.

WHEREAS, Upon receipt of such application and certification, the Town Council shall draw an order upon the Finance Department in favor of such applicant for the amount of refund so certified.

NOW THEREFORE BE IT RESOLVED that the Town Council authorizes a request that the Finance Department shall issue the payments for the certified refunds.

Dated at Watertown, Connecticut this 17th day of November, 2025.

Jonathan Ramsay, Chair
Watertown Town Council

At a regular meeting of the Watertown Town Council held on November 17, 2025, the foregoing resolution was moved for adoption by Councilman/Councilwoman _____ . The motion was supported by Councilman/Councilwoman _____ .

Motion declared adopted.

Susan King, Clerk
Watertown Town Council

ACTION TAKEN BY THE TOWN COUNCIL:

At a regular meeting of the Town Council held on _____ day of _____ 2025, it was authorized to refund property taxes, interest, and fees amounting to \$ _____ to the below applicants.

Bill	Name	Address	City/State/Zip	Prop Loc/Vehicle Info.	Reason	Tax	Int	Fees	Refund
2024-03-0050090	ACAR LEASING LTD	PO BOX 1990	FORT WORTH, TX 7	2022/2GNAXUEV5N610376	Sec. 12-129 Refund of Excess P	439.64	-	-	439.64
2024-03-0050404	ALLEN KAYANA L	51 SKY HOLLOW CT C	WATERTOWN, CT (2019/7JRA22TK5KG006623	Sec. 12-129 Refund of Excess P	505.21	-	-	505.21
2024-03-0050557	ANDERSON NILS M	67 LILAC AVE	OAKVILLE, CT 0677	2009/KNAFE22239564320	Sec. 12-129 Refund of Excess P	10.70	-	-	10.70
2024-03-0052209	BREINER CARL C	224 NOVA SCOTIA HILL	WATERTOWN, CT (1989/1BBCHC388KF08220	Sec. 12-129 Refund of Excess P	60.41	-	-	60.41
2024-03-0055064	DELAURENTIS ALFRED R JR	25 HONEY HILL RD	WATERTOWN, CT (2010/JF2SH6FC1AH76921	Sec. 12-129 Refund of Excess P	9.94	-	-	9.94
2024-03-0059842	HYUNDAI LEASE TITLING TR	4100 WILDWOOD PKW	ATLANTA, GA 3033	2022/5NMJFCAE9NH04797	Sec. 12-129 Refund of Excess P	170.86	-	-	170.86
2024-03-0059853	HYUNDAI LEASE TITLING TR	4100 WILDWOOD PKW	ATLANTA, GA 3033	2022/3KPF24AD5NE45549	Sec. 12-129 Refund of Excess P	185.44	-	-	185.44
2024-03-0059891	HYUNDAI LEASE TITLING TR	4100 WILDWOOD PKW	ATLANTA, GA 3033	2024/5NMJFCDE5RH3302	Sec. 12-129 Refund of Excess P	112.41	-	-	112.41
2024-03-0060433	KAISER DEBORAH L	PO BOX 120	WATERTOWN, CT (2017/1C4PJMS8HW6165	Sec. 12-129 Refund of Excess P	64.22	-	-	64.22
2023-03-0063097	MARTONE PATRICK	67 PROSPECT ST	THOMASTON, CT 0	1968/F10YEC74244	Sec. 12-129 Refund of Excess P	14.19	-	-	14.19
2024-03-0066618	QYETI YLLI	601 BUCKINGHAM ST	WATERTOWN, CT (2006/2C3KA63H96H24635	Sec. 12-129 Refund of Excess P	105.44	6.33	-	111.77
2021-03-0066507	REARDON JOSHUA T	11 FOREST ST APT 206	STAMFORD, CT 06	2016/KNAFK5A88G563596	Sec. 12-126 Tangible Property A	294.74	92.84	5.00	392.58
2022-03-0066897	REARDON JOSHUA T	11 FOREST ST APT 206	STAMFORD, CT 06	2016/KNAFK5A88G563596	Sec. 12-126 Tangible Property A	310.64	41.94	5.00	357.58
2024-03-0064068	SFX GROUP CONNECTICUT	PO BOX 1263	LITCHFIELD, CT 06	2011/WAUFFAFL9BA08651	Sec. 12-126 Tangible Property A	182.74	5.71	-	188.45
2023-03-0068792	SLEVINSKY JEREMY A	84 WALNUT ST	WATERTOWN, CT (2017/WA1LAAF71HD0308	Sec. 12-129 Refund of Excess P	374.34	-	-	374.34
2024-03-0070527	VAULT TRUST	PO BOX 71119	CHARLOTTE, NC 2	2023/5XYK33AF4PG02831	Sec. 12-129 Refund of Excess P	166.55	-	-	166.55
2024-03-0070534	VAULT TRUST	PO BOX 71119	CHARLOTTE, NC 2	2023/KNDPUCAG5P70544	Sec. 12-129 Refund of Excess P	216.83	-	-	216.83
2023-03-0071102	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 6	2023/WAUD3BF22PN0734	Sec. 12-129 Refund of Excess P	740.46	-	-	740.46
2023-03-0071113	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 6	2023/3VVRB7AX4PM11055	Sec. 12-129 Refund of Excess P	310.94	-	-	310.94
2023-04-0083604	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 6	2024/WA1DECF36R10454	Sec. 12-129 Refund of Excess P	14.89	-	-	14.89
2024-03-0070852	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 6	2024/WA1GAAFY6R20896	Sec. 12-129 Refund of Excess P	674.31	-	-	674.31
2024-03-0070855	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 6	2024/WAUDAAF47RN0101	Sec. 12-129 Refund of Excess P	821.29	-	-	821.29
2024-03-0070858	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 6	2024/WA1DECF31R11199	Sec. 12-129 Refund of Excess P	683.71	-	-	683.71
2024-03-0070861	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 6	2024/3VV8X7B27RM05417	Sec. 12-129 Refund of Excess P	415.12	-	-	415.12
2024-03-0070881	VW CREDIT INC	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 6	2024/WA1B4AFYXR203303	Sec. 12-129 Refund of Excess P	865.82	-	-	865.82
2023-03-0071138	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD	LIBERTYVILLE, IL 6	2020/3VWCB7BUXLM0020	Sec. 12-129 Refund of Excess P	181.71	-	-	181.71
2024-03-0071524	WORXSHOP LLC	1278 MAIN ST STE 8	WATERTOWN, CT (2008/3D7KS26D18G11106	Sec. 12-129 Refund of Excess P	22.32	-	-	22.32
TOTAL						7,954.87	146.82	10.00	8,111.69

Susan King, Clerk of the Town Council



Town Council
Regular Meeting 11/17/2025
Item: 9j

Tax Collector Watertown
61 Echo Lake Road Watertown CT 06795
(860) 945-5232 (860) 945-4741 fax

To: Members of the Watertown Town Council

From: Carla M. Hamel, CCMC

Date: November 17, 2025

Re: Suspense List

As required by State Statute 12-165, I am submitting a suspense list for the Town of Watertown, CT. This action also complies with the recommendation made by the auditors that a suspense list be prepared every year. Past due taxes placed on suspense are not abated; these accounts are still collectable. By placing accounts on suspense, the outstanding figure becomes more realistic when forecasting collections. The grand total to be suspended is \$ 45,731.31. The accounts suspended include companies now out of business, taxpayers who are deceased, or discharged through bankruptcy.

Last fiscal year, we collected \$ 4,399.72 on suspended accounts, which indicates that efforts to collect these accounts are continuing whenever possible.

Sincerely,

A handwritten signature in cursive script that reads 'Carla M. Hamel'.

Carla M. Hamel, CCMC
Tax Collector

Sec. 12-165. Municipal suspense tax book. Each municipality shall have a suspense tax book. At least once in each year each collector of taxes in each municipality shall deliver to the board of finance or other similar board by whatever name called or, if no such board exists, to the board of selectmen if a town not consolidated with a city or borough, to the common council or board of aldermen if a city, to the warden and burgesses if a borough and to the governing board if any other municipality, a statement giving by rate bill: (1) The name and address of the person against whom each uncollectible tax was levied, and (2) the reason why such collector believes each such tax is uncollectible. At the end of such statement, the tax collector shall certify that, to the best of his knowledge and belief, each tax contained in such statement has not been paid and is uncollectible. A detailed examination shall be made by the authority to which such statement has been given of each tax shown thereon and, after such examination, it shall designate in writing each tax which is believed by it to be uncollectible. Thereupon, each tax so designated as uncollectible shall be transferred by such collector to the suspense tax book. (3) Each tax so transferred shall not thereafter be included as an asset of such municipality. The amount of each tax so transferred during the last fiscal year and the name of the person against whom each such tax was levied shall be published in the next annual report of such municipality or filed in the town clerk's office within sixty days of the end of the fiscal year. (4) Nothing herein contained shall be construed as an abatement of any tax so transferred, but any such tax, as it has been increased by interest or penalty, fees and charges, may be collected by the collector then or subsequently in office. The provisions of section [12-147](#) shall be applicable to all moneys so collected.

Modify Suspense Report

TOWN OF WATERTOWN Date: 11/06/2025 Time: 16:08:24

Condition (s): Year: 2024, Type: 01 - RE, Order: Bill Number, Total Only: Yes, Recap by Dist: No

Bill #	Dst Name	Code Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
REAL ESTATE	# Of Acct: 7			122.29			
YR : 2021	TOTAL : 7			122.29			
REAL ESTATE	# Of Acct: 23			298.54			
YR : 2022	TOTAL : 23			298.54			
REAL ESTATE	# Of Acct: 22			222.43			
YR : 2023	TOTAL : 22			222.43			
Grand Total: 52				643.26			

Modify Suspense Report

TOWN OF WATERTOWN Date: 11/06/2025 Time: 14:44:31
 Condition (s): Year: 2024, Type: 01 - RE, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2021-01-0000207	AMBROSE ANTHONY 1817 THOMASTON AVE #1 WATERBURY, CT	07 ABANDONED REAL	ESTAT11/06/2025	13.98			
2021-01-0000208	AMBROSE ANTHONY 1817 THOMASTON AVE #1 WATERBURY, CT	07 ABANDONED REAL	ESTAT11/06/2025	10.48			
2021-01-0003961	JEWISH EDUCATIONAL CENTER OF THE USA PO BOX 472350 SAN FRANCISCO, CA	07 ABANDONED REAL	ESTAT11/06/2025	27.95			
2021-01-0004053	JURGIEWICZ ROBIN 996 W CENTER ST EXT SOUTHLINGTON, CT	07 ABANDONED REAL	ESTAT11/06/2025	20.96			
2021-01-0004054	JURGIEWICZ ROBIN 996 W CENTER ST EXT SOUTHLINGTON, CT	07 ABANDONED REAL	ESTAT11/06/2025	13.98			
2021-01-0005258	MASTROIANNI ANGELO 14 WOOSTER ST BETHEL CT, CT	07 ABANDONED REAL	ESTAT11/06/2025	10.48			
2021-01-0006685	PRESNICK BARBARA & COVIELLO ROSE 132 TEMPLE ST NEW HAVEN, CT	07 ABANDONED REAL	ESTAT11/06/2025	24.46			
REAL ESTATE	# Of Acct: 7			122.29			
YR : 2021	TOTAL : 7			122.29			
2022-01-0000148	ALBRECHT DONALD PO BOX 841 TORRINGTON, CT	07 ABANDONED REAL	ESTAT11/06/2025	14.74			
2022-01-0000208	AMBROSE ANTHONY 1817 THOMASTON AVE #1 WATERBURY, CT	07 ABANDONED REAL	ESTAT11/06/2025	14.74			
2022-01-0000209	AMBROSE ANTHONY 1817 THOMASTON AVE #1 WATERBURY, CT	07 ABANDONED REAL	ESTAT11/06/2025	11.06			
2022-01-0000287	ARENBURGH ANN 329 77TH STREET ATLANTIC BEACH, FL	07 ABANDONED REAL	ESTAT11/06/2025	25.80			
2022-01-0002816	FLAHIVE JOHN D 136 ARDEN RD WATERBURY, CT	07 ABANDONED REAL	ESTAT11/06/2025	7.37			
2022-01-0003878	HYCHKA JAMES M CHEROKEE DRIVE WATERTOWN, CT	07 ABANDONED REAL	ESTAT11/06/2025	11.06			
2022-01-0003990	JEWISH EDUCATIONAL CENTER OF THE USA PO BOX 472350 SAN FRANCISCO, CA	07 ABANDONED REAL	ESTAT11/06/2025	29.49			
2022-01-0004049	JOSEPH NANCY 64 CENTER ST THOMASTON, CT	07 ABANDONED REAL	ESTAT11/06/2025	7.37			
2022-01-0004050	JOSEPH NANCY 64 CENTER ST THOMASTON, CT	07 ABANDONED REAL	ESTAT11/06/2025	7.37			
2022-01-0004051	JOSEPH NANCY 64 CENTER ST THOMASTON, CT	07 ABANDONED REAL	ESTAT11/06/2025	7.37			
2022-01-0004052	JOSEPH NANCY 64 CENTER ST THOMASTON, CT	07 ABANDONED REAL	ESTAT11/06/2025	7.37			
2022-01-0004053	JOSEPH NANCY 64 CENTER ST THOMASTON, CT	07 ABANDONED REAL	ESTAT11/06/2025	18.43			
2022-01-0004082	JURGIEWICZ ROBIN 996 W CENTER ST EXT SOUTHLINGTON, CT	07 ABANDONED REAL	ESTAT11/06/2025	22.12			
2022-01-0004083	JURGIEWICZ ROBIN 996 W CENTER ST EXT SOUTHLINGTON, CT	07 ABANDONED REAL	ESTAT11/06/2025	14.74			
2022-01-0004646	LESTER FRED 4901 ALLIGATOR BLVD MIDDLEBURG, FL	07 ABANDONED REAL	ESTAT11/06/2025	7.37			
2022-01-0005282	MASTROIANNI ANGELO 14 WOOSTER ST BETHEL CT, CT	07 ABANDONED REAL	ESTAT11/06/2025	11.06			
2022-01-0005593	MILE CARMELLA 1354 BANK ST WATERBURY, CT	07 ABANDONED REAL	ESTAT11/06/2025	7.37			
2022-01-0006239	PANNONE JOHN ET AL 37 DEFOREST ST WATERTOWN, CT	07 ABANDONED REAL	ESTAT11/06/2025	7.37			
2022-01-0006569	PLESKY WILLIAM 10 HOSEY PLACE WATERBURY, CT	07 ABANDONED REAL	ESTAT11/06/2025	7.37			

Modify Suspense Report

TOWN OF WATERTOWN Date: 11/06/2025 Time: 14:44:31
 Condition (s): Year: 2024, Type: 01 - RE, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2022-01-0006687	PRESNICK BARBARA & COVIELLO ROSE 132 TEMPLE ST NEW HAVEN, CT	07 ABANDONED REAL	ESTAT11/06/2025	25.80			
2022-01-0007263	SAMBUCO ORLANDO 8 MOHICAN RD WATERTOWN, CT	07 ABANDONED REAL	ESTAT11/06/2025	11.06			
2022-01-0007274	SANDBERGH JAMES & LILLIAN HART RD GUILFORD, CT	07 ABANDONED REAL	ESTAT11/06/2025	7.37			
2022-01-0007653	SKEHAN WILLIAM F & ANNE M 630 WILLOW ST WATERBURY, CT	07 ABANDONED REAL	ESTAT11/06/2025	14.74			
REAL ESTATE							
# Of Acct: 23				298.54			
YR : 2022	TOTAL : 23			298.54			
2023-01-0000152	ALBRECHT DONALD PO BOX 841 TORRINGTON, CT	07 ABANDONED REAL	ESTAT11/06/2025	9.93			
2023-01-0000214	AMBROSE ANTHONY 1817 THOMASTON AVE #1 WATERBURY, CT	07 ABANDONED REAL	ESTAT11/06/2025	9.93			
2023-01-0000215	AMBROSE ANTHONY 1817 THOMASTON AVE #1 WATERBURY, CT	07 ABANDONED REAL	ESTAT11/06/2025	7.94			
2023-01-0000293	ARENBURGH ANN 329 77TH STREET ATLANTIC BEACH, FL	07 ABANDONED REAL	ESTAT11/06/2025	19.86			
2023-01-0002824	FLAHIVE JOHN D 136 ARDEN RD WATERBURY, CT	07 ABANDONED REAL	ESTAT11/06/2025	5.96			
2023-01-0003875	HYCHKA JAMES M CHEROKEE DRIVE WATERTOWN, CT	07 ABANDONED REAL	ESTAT11/06/2025	7.94			
2023-01-0003980	JEWISH EDUCATIONAL CENTER OF THE USA PO BOX 472350 SAN FRANCISCO, CA	07 ABANDONED REAL	ESTAT11/06/2025	23.83			
2023-01-0004034	JOSEPH NANCY 64 CENTER ST THOMASTON, CT	07 ABANDONED REAL	ESTAT11/06/2025	5.96			
2023-01-0004035	JOSEPH NANCY 64 CENTER ST THOMASTON, CT	07 ABANDONED REAL	ESTAT11/06/2025	5.96			
2023-01-0004036	JOSEPH NANCY 64 CENTER ST THOMASTON, CT	07 ABANDONED REAL	ESTAT11/06/2025	5.96			
2023-01-0004037	JOSEPH NANCY 64 CENTER ST THOMASTON, CT	07 ABANDONED REAL	ESTAT11/06/2025	5.96			
2023-01-0004038	JOSEPH NANCY 64 CENTER ST THOMASTON, CT	07 ABANDONED REAL	ESTAT11/06/2025	13.90			
2023-01-0004068	JURGIEWICZ ROBIN 996 W CENTER ST EXT SOUTHINGTON, CT	07 ABANDONED REAL	ESTAT11/06/2025	17.87			
2023-01-0004069	JURGIEWICZ ROBIN 996 W CENTER ST EXT SOUTHINGTON, CT	07 ABANDONED REAL	ESTAT11/06/2025	9.93			
2023-01-0004637	LESTER FRED 4901 ALLIGATOR BLVD MIDDLEBURG, FL	07 ABANDONED REAL	ESTAT11/06/2025	5.96			
2023-01-0005272	MASTROIANNI ANGELO 14 WOOSTER ST BETHEL CT, CT	07 ABANDONED REAL	ESTAT11/06/2025	7.94			
2023-01-0005582	MILE CARMELLA 1354 BANK ST WATERBURY, CT	07 ABANDONED REAL	ESTAT11/06/2025	5.96			
2023-01-0006566	PLESKY WILLIAM 10 HOSEY PLACE WATERBURY, CT	07 ABANDONED REAL	ESTAT11/06/2025	5.96			
2023-01-0006717	PRESNICK BARBARA & COVIELLO ROSE 132 TEMPLE ST NEW HAVEN, CT	07 ABANDONED REAL	ESTAT11/06/2025	19.86			
2023-01-0007296	SAMBUCO ORLANDO 8 MOHICAN RD WATERTOWN, CT	07 ABANDONED REAL	ESTAT11/06/2025	7.94			
2023-01-0007306	SANDBERGH JAMES & LILLIAN HART RD GUILFORD, CT	07 ABANDONED REAL	ESTAT11/06/2025	5.96			
2023-01-0007682	SKEHAN WILLIAM F & ANNE M 630 WILLOW ST WATERBURY, CT	07 ABANDONED REAL	ESTAT11/06/2025	11.92			

Modify Suspense Report

TOWN OF WATERTOWN Date: 11/06/2025 Time: 14:44:32
Condition (s): Year: 2024, Type: 01 - RE, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
REAL ESTATE	# Of Acct: 22			222.43			
YR : 2023	TOTAL : 22			222.43			
Grand Total: 52				643.26			

Modify Suspense Report

TOWN OF WATERTOWN Date: 11/06/2025 Time: 16:09:05
 Condition (s): Year: 2024, Type: 02 - PP, Order: Bill Number, Total Only: Yes, Recap by Dist: No

Bill #	Dst Name	Code Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
PERSONAL PROPERTY	# Of Acct: 1			9,172.39			
YR : 2019	TOTAL : 1			9,172.39			
PERSONAL PROPERTY	# Of Acct: 1			452.74			
YR : 2020	TOTAL : 1			452.74			
PERSONAL PROPERTY	# Of Acct: 5			2,143.57			
YR : 2021	TOTAL : 5			2,143.57			
PERSONAL PROPERTY	# Of Acct: 10			2,034.68			
YR : 2022	TOTAL : 10			2,034.68			
PERSONAL PROPERTY	# Of Acct: 15			8,439.79			
YR : 2023	TOTAL : 15			8,439.79			
Grand Total:	32			22,243.17			

Modify Suspense Report

TOWN OF WATERTOWN Date: 11/06/2025 Time: 14:47:52
 Condition (s): Year: 2024, Type: 02 - PP, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2019-02-0040500	THERAPY UNLIMITED LLC DBA JUMPSTART 900 MAIN STREET OAKVILLE, CT	05 OUT OF BUSINESS 900 MAIN STREET	11/06/2025	9,172.39			
PERSONAL PROPERTY	# Of Acct: 1			9,172.39			
YR : 2019	TOTAL : 1			9,172.39			
2020-02-0040971	SUZIE QS DELI & CONVENIENCE 56 CAMP ST WATERTOWN, CT	05 OUT OF BUSINESS 382 BUCKINGHAM ST	11/06/2025	452.74			
PERSONAL PROPERTY	# Of Acct: 1			452.74			
YR : 2020	TOTAL : 1			452.74			
2021-02-0040681	LADYS VAULT 759 VAN SICLEN AVE BROOKLYN, NY	05 OUT OF BUSINESS 41 SKY HOLLOW CT	11/06/2025	145.35			
2021-02-0040951	RAVEME SKIN CARE LLC 58 ELDRIDGE ST WATERBURY, CT	05 OUT OF BUSINESS 316 MAIN ST	11/06/2025	145.35			
2021-02-0041123	SUZIE QS DELI & CONVENIENCE 56 CAMP ST WATERTOWN, CT	05 OUT OF BUSINESS 382 BUCKINGHAM ST	11/06/2025	526.20			
2021-02-0041136	TAYLOR TUTORING LLC 73 FRANCES DR MNCHESTER, CT	05 OUT OF BUSINESS 47 WESTVIEW DR	11/06/2025	145.35			
2021-02-0041158	THERAPY UNLIMITED LLC 900 MAIN ST OAKVILLE, CT	05 OUT OF BUSINESS 900 MAIN ST	11/06/2025	1,181.32			
PERSONAL PROPERTY	# Of Acct: 5			2,143.57			
YR : 2021	TOTAL : 5			2,143.57			
2022-02-0040684	LADYS VAULT 759 VAN SICLEN AVE BROOKLYN, NY	05 OUT OF BUSINESS 41 SKY HOLLOW CT	11/06/2025	161.45			
2022-02-0040787	MIND BODY HEART WELLNESS & NUTRITION 27 SIEMON CO DR STE 260W WATERTOWN, CT	05 OUT OF BUSINESS 27 SIEMON CO DR	11/06/2025	161.45			
2022-02-0040826	NEW HORIZON ENTERPRISES LLC 51 DEPOT ST STE 203 WATERTOWN, CT	05 OUT OF BUSINESS 51 DEPOT ST	11/06/2025	161.45			
2022-02-0040952	RAVEME SKIN CARE LLC 58 ELDRIDGE ST WATERBURY, CT	05 OUT OF BUSINESS 316 MAIN ST	11/06/2025	161.45			
2022-02-0040966	RENACER BARBER SHOP 320 MAIN ST OAKVILLE, CT	05 OUT OF BUSINESS 320 MAIN ST	11/06/2025	43.49			
2022-02-0040967	RENACER LLC 320 MAIN ST OAKVILLE, CT	05 OUT OF BUSINESS 320 MAIN ST	11/06/2025	40.55			
2022-02-0041121	SUZIE QS DELI & CONVENIENCE 56 CAMP ST WATERTOWN, CT	05 OUT OF BUSINESS 382 BUCKINGHAM ST	11/06/2025	638.78			
2022-02-0041158	THERAPY UNLIMITED LLC 900 MAIN ST OAKVILLE, CT	05 OUT OF BUSINESS 900 MAIN ST	11/06/2025	517.15			
2022-02-0041163	THOMASTON WIRELESS PLUS LLC 607 MAIN ST 1ST FL WATERTOWN, CT	05 OUT OF BUSINESS 607 MAIN ST	11/06/2025	56.76			
2022-02-0041236	VLADYS LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS 554 MAIN ST	11/06/2025	92.15			
PERSONAL PROPERTY	# Of Acct: 10			2,034.68			
YR : 2022	TOTAL : 10			2,034.68			
2023-02-0040067	AMG HANDYMAN LLC 6 LANDMARK SQ STE 400 STAMFORD, CT	05 OUT OF BUSINESS 195 RIVERSIDE ST	11/06/2025	130.50			
2023-02-0040070	AMRO TOOL CO LLC 127 ECHO LAKE RD WATERTOWN, CT	05 OUT OF BUSINESS 127 ECHO LAKE RD	11/06/2025	1,627.30			
2023-02-0040179	CAIRNS & CREATIONS BY ECW LLC 671 ALBANY TURNPIKE CANTON, CT	05 OUT OF BUSINESS 1022 MAIN ST	11/06/2025	118.02			

Modify Suspense Report

TOWN OF WATERTOWN Date: 11/06/2025 Time: 14:47:52

Condition (s): Year: 2024, Type: 02 - PP, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2023-02-0040371	EAGLE VIEW DEVELOPMENT LLC 240 ECHO LAKE RD WATERTOWN, CT	05 OUT OF BUSINESS 240 ECHO LAKE RD	11/06/2025	130.50			
2023-02-0040501	GRINDING CONTROLS TECHNOLOGIES 62 HAMILTON AVE WATERTOWN, CT	05 OUT OF BUSINESS 62 HAMILTON AVE	11/06/2025	77.45			
2023-02-0040588	J&J ALL PRO LLC 330 STRAITS TPKE WATERTOWN, CT	05 OUT OF BUSINESS 330 STRAITS TPKE	11/06/2025	70.93			
2023-02-0040603	JD PHSYCHOLOGICAL SERVICES PC 51 DEPOT STREET 204 WATERTOWN, CT	05 OUT OF BUSINESS 51 DEPOT ST	11/06/2025	130.50			
2023-02-0040672	LADYS VAULT 759 VAN SICLEN AVE BROOKLYN, NY	05 OUT OF BUSINESS 41 SKY HOLLOW CT	11/06/2025	130.50			
2023-02-0040877	PLANT & FLOWER DEPOT OF OAKVILLE LLC 1968 POLLARD RD FARMVILLE, NC	05 OUT OF BUSINESS 963 MAIN ST	11/06/2025	4,742.33			
2023-02-0040879	PLUMBING DONE RIGHT LLC P.O. BOX 763 WATERTOWN, CT	05 OUT OF BUSINESS 931 HAMILTON AVE	11/06/2025	118.02			
2023-02-0040921	RAVEME SKIN CARE LLC 58 ELDRIDGE ST WATERBURY, CT	05 OUT OF BUSINESS 316 MAIN ST	11/06/2025	130.50			
2023-02-0040966	ROYAL LOTUS LLC (THE) 975 MERIDEN RD WATERBURY, CT	05 OUT OF BUSINESS 51 DEPOT ST	11/06/2025	130.50			
2023-02-0041070	SUZIE QS DELI & CONVENIENCE 382 BUCKINGHAM ST OAKVILLE, CT	05 OUT OF BUSINESS 382 BUCKINGHAM ST	11/06/2025	516.05			
2023-02-0041097	THERAPY UNLIMITED LLC 900 MAIN ST OAKVILLE, CT	05 OUT OF BUSINESS 900 MAIN ST	11/06/2025	315.76			
2023-02-0041173	VLADYS LLC 22 LISA CT WATERBURY, CT	05 OUT OF BUSINESS 554 MAIN ST	11/06/2025	70.93			
PERSONAL PROPERTY	# Of Acct: 15			8,439.79			
YR : 2023	TOTAL : 15			8,439.79			
Grand Total: 32				22,243.17			

Modify Suspense Report

TOWN OF WATERTOWN Date: 11/06/2025 Time: 16:10:14
 Condition (s): Year: 2024, Type: 88 - MV/MVS, Order: Bill Number, Total Only: Yes, Recap by Dist: No

Bill #	Dst Name	Code Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
MOTOR VEHICLE SUPP	# Of Acct: 1			48.97			
YR : 2014	TOTAL : 1			48.97			
MOTOR VEHICLE	# Of Acct: 1			165.88			
YR : 2015	TOTAL : 1			165.88			
MOTOR VEHICLE	# Of Acct: 1			119.15			
YR : 2019	TOTAL : 1			119.15			
MOTOR VEHICLE	# Of Acct: 2			465.52			
YR : 2020	TOTAL : 2			465.52			
MOTOR VEHICLE	# Of Acct: 1			383.35			
MOTOR VEHICLE SUPP	# Of Acct: 13			1,428.92			
YR : 2021	TOTAL : 14			1,812.27			
MOTOR VEHICLE	# Of Acct: 25			5,750.32			
MOTOR VEHICLE SUPP	# Of Acct: 2			494.01			
YR : 2022	TOTAL : 27			6,244.33			
MOTOR VEHICLE	# Of Acct: 71			13,210.85			
MOTOR VEHICLE SUPP	# Of Acct: 2			777.91			
YR : 2023	TOTAL : 73			13,988.76			
Grand Total: 119				22,844.88			

Modify Suspense Report

TOWN OF WATERTOWN Date: 11/06/2025 Time: 14:34:48

Condition (s): Year: 2024, Type: 88 - MV/MVS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2014-04-0080790	CONTOIS HERBERT J 227 PORTER ST WATERTOWN, CT	04 BANKRUPTCY DISCHARGE	11/06/2025	48.97			
	MOTOR VEHICLE SUPP # Of Acct: 1	01/2006/CHEVR/TRAILBLA/	1GNDT13S962271915	48.97			
YR : 2014	TOTAL : 1			48.97			
2015-03-0054114	CONTOIS HERBERT J 227 PORTER ST WATERTOWN, CT	04 BANKRUPTCY DISCHARGE	11/06/2025	165.88			
	MOTOR VEHICLE # Of Acct: 1	01/2006/CHEVR/TRAILBLA/	1GNDT13S962271915	165.88			
YR : 2015	TOTAL : 1			165.88			
2019-03-0053796	CHROSTOWSKI JANET M 193 RIVERSIDE ST 2B OAKVILLE, CT	03 DECEASED	11/06/2025	119.15			
	MOTOR VEHICLE # Of Acct: 1	01/2011/NISSA/SENTRA/S/	3N1AB6AP9RL639760	119.15			
YR : 2019	TOTAL : 1			119.15			
2020-03-0053635	CHROSTOWSKI JANET M 193 RIVERSIDE ST 2B OAKVILLE, CT	03 DECEASED	11/06/2025	117.85			
	MOTOR VEHICLE # Of Acct: 2	01/2011/NISSA/SENTRA/S/	3N1AB6AP9BL639760	117.85			
2020-03-0053636	CHROSTOWSKI JANET M 193 RIVERSIDE ST 2B OAKVILLE, CT	03 DECEASED	11/06/2025	347.67			
	MOTOR VEHICLE # Of Acct: 2	01/2017/TOYOT/COROLLA/	2T1BURHE0HC871676	347.67			
YR : 2020	TOTAL : 2			465.52			
2021-03-0053546	CHROSTOWSKI JANET M 193 RIVERSIDE ST 2B OAKVILLE, CT	03 DECEASED	11/06/2025	383.35			
	MOTOR VEHICLE # Of Acct: 1	01/2017/TOYOT/COROLLA/	2T1BURHE0HC871676	383.35			
2021-04-0080622	CICCIO DEBORAH A 45 LINDEN ST OAKVILLE, CT	03 DECEASED	11/06/2025	31.81			
	VLADY S LLC	01/2000/MERCU/SABLE GS/	1MEFM50U1YG640685	31.81			
2021-04-0083331	554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	88.75			
	VLADY S LLC	02/2009/FORD/ECONOLIN/	1FTNE24W89DA29009	88.75			
2021-04-0083332	554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	176.91			
	VLADY S LLC	01/2017/CHEVR/CRUZE LT/	1G1BE5SM9H7162440	176.91			
2021-04-0083333	554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	179.02			
	VLADY S LLC	01/2017/CHEVR/TRAX LS/	3GNCJKSB3HL256451	179.02			
2021-04-0083334	554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	33.27			
	VLADY S LLC	01/2005/CHRY/TOWN & C/	1C4GP45R55B253786	33.27			
2021-04-0083335	554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	115.07			
	VLADY S LLC	01/2013/VOLKS/TIGUAN S/	WVGAV3AX0DW591092	115.07			
2021-04-0083336	554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	305.61			
	VLADY S LLC	01/2021/CHEVR/TRAILBLA/	KL79MUSL5MB152843	305.61			
2021-04-0083337	554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	74.98			
	VLADY S LLC	01/2011/DODGE/GRAND CA/	2D4RN3DG1BR639761	74.98			
2021-04-0083338	554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	73.39			
	VLADY S LLC	01/2013/FORD/FUSION S/	3FA6P0HR7DR150076	73.39			
2021-04-0083339	554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	50.38			
	VLADY S LLC	01/2005/INFIN/QX56/	5N3AA08C95N801409	50.38			
2021-04-0083340	554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	170.67			
	VLADY S LLC	01/2015/FORD/TRANSIT/	1FBZX2ZM5FKA32965	170.67			
2021-04-0083341	554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	79.23			
	VLADY S LLC	01/2007/HUMME/H3 SUV/	5GTDN13EX78205555	79.23			
2021-04-0083342	554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	49.83			
	VLADY S LLC	01/2012/NISSA/QBEST S/	JN8AE2KP4C9049587	49.83			

Modify Suspense Report

TOWN OF WATERTOWN Date: 11/06/2025 Time: 14:34:48
 Condition (s): Year: 2024, Type: 88 - MV/MVS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
MOTOR VEHICLE SUPP # Of Acct: 13				1,428.92			
YR : 2021 TOTAL : 14				1,812.27			
2022-03-0050855	AUGUST JOHN R JR 106 TAYLOR RD WINSTED, CT	03 DECEASED	11/06/2025	67.52			
		01/1997/FORD/MUSTANG/	/1FALP45X6VF154048				
2022-03-0050856	AUGUST JOHN R JR 106 TAYLOR RD WINSTED, CT	03 DECEASED	11/06/2025	203.20			
		12/2010/HARLE/FXST CUS/	/1HD1JL517AB043212				
2022-03-0050857	AUGUST JOHN R JR 106 TAYLOR RD WINSTED, CT	03 DECEASED	11/06/2025	78.23			
		01/1986/CHEVR/K20/	/1GCGK24M4GJ132829				
2022-03-0052383	BROWN JAMES JR 1355 MOUNT MCKINLEY DR GRAYSON, GA	03 DECEASED	11/06/2025	253.51			
		01/2015/DODGE/DART GT	/1C3CDFEB7FD159697				
2022-03-0053475	CHARETTE SANDRA L 65 BALL FARM RD OAKVILLE, CT	03 DECEASED	11/06/2025	410.62			
		01/2017/NISSA/ROGUE S/	/KNMAT2MV4HP555338				
2022-03-0053626	CHROSTOWSKI JANET M 193 RIVERSIDE ST 2B OAKVILLE, CT	03 DECEASED	11/06/2025	393.74			
		01/2017/TOYOT/COROLLA/	/2T1BURHE0HC871676				
2022-03-0053703	CICCIO DEBORAH A 45 LINDEN ST OAKVILLE, CT	03 DECEASED	11/06/2025	47.72			
		01/2000/MERCU/SABLE GS/	/1MEFM50U1YG640685				
2022-03-0054698	DAMIANO GERARD 73 GRANDVIEW AVE WATERTOWN, CT	03 DECEASED	11/06/2025	361.28			
		11/2021/KEYST/TRAVEL/	/4YDT17B10MJ924217				
2022-03-0060052	JABLONOWSKI PAULA L 30 GILBERT RD WATERTOWN, CT	03 DECEASED	11/06/2025	149.97			
		01/2007/MERCE/E3504M W/	/WDBUH87X07X211632				
2022-03-0060732	KILDAY JOHN G 2373 LITCHFIELD RD WATERTOWN, CT	03 DECEASED	11/06/2025	16.23			
		25/1991/MAZDA/PROTEGE/	/JM1BG2246M0305136				
2022-03-0063324	MCBRIDE JAMES H 3RD 100 STEEL BROOK RD APT 8B WATERTOWN, C	03 DECEASED	11/06/2025	102.90			
		01/2004/TOYOT/COROLLA/	/1NXBR38E642236971				
2022-03-0069159	STERN ELAINE A 60 BARNES ROAD WATERTOWN, CT	03 DECEASED	11/06/2025	247.67			
		01/2012/AUDI/Q5 PREMI/	/WALLFAPP7CA097129				
2022-03-0069843	TOFFEY CLAYTON R 35 GRASSY HILL RD WATERBURY, CT	03 DECEASED	11/06/2025	111.99			
		01/2008/NISSA/ALTIMA 2/	/1N4AL21E68N490787				
2022-03-0070907	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	285.65			
		02/2009/FORD/ECONOLIN/	/1FTNE24W89DA29009				
2022-03-0070908	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	334.66			
		01/2017/CHEVR/CRUZE LT/	/1G1BE5SM9H7162440				
2022-03-0070909	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	339.21			
		01/2017/CHEVR/TRAX LS/	/3GNCJKSB3HL256451				
2022-03-0070910	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	60.38			
		01/2005/CHRY/TOWN & C/	/1C4GP45R55B253786				
2022-03-0070911	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	239.88			
		01/2013/VOLKS/TIGUAN S/	/WVGAV3AX0DW591092				
2022-03-0070912	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	700.49			
		01/2021/CHEVR/TRAILBLA/	/KL79MUSL5MB152843				
2022-03-0070913	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	136.98			
		01/2011/DODGE/GRAND CA/	/2D4RN3DG1BR639761				
2022-03-0070914	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	221.05			
		01/2013/FORD/FUSION S/	/3FA6P0HR7DR150076				
2022-03-0070915	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	129.52			
		01/2005/INFIN/QX56/	/5N3AAJ8C95N801409				
2022-03-0070916	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	590.12			
		01/2015/FORD/TRANSIT/	/1FBZX2ZM5FKA32965				
2022-03-0070917	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	164.90			
		01/2012/NISSA/QUEST S/	/JN8AE2KP4C9049587				
2022-03-0071486	WILLS JAMES A 95 HILLCREST AVE APT2 OAKVILLE, CT	03 DECEASED	11/06/2025	102.90			
		01/2003/CHEVR/S10/	/1GCDT19X738184678				
MOTOR VEHICLE # Of Acct: 25				5,750.32			

Modify Suspense Report

TOWN OF WATERTOWN Date: 11/06/2025 Time: 14:34:48
 Condition (s): Year: 2024, Type: 88 - MV/MVS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2022-04-0082949	SIROIS ALAN L JR 19 TURNOR AVE OAKVILLE, CT	03 DECEASED	11/06/2025	55.25			
		01/2004/SUBAR/LEGACY O/		4S3BH675547608812			
2022-04-0082950	SIROIS ALAN L JR 19 TURNOR AVE OAKVILLE, CT	03 DECEASED	11/06/2025	438.76			
		01/2019/SUBAR/FORESTER/		JF2SKAAC5KH541164			
MOTOR VEHICLE SUPP # Of Acct: 2				494.01			
YR : 2022 TOTAL : 27				6,244.33			
2023-03-0050975	BAKER RONALD R 935 BUCKINGHAM STREET UNIT C7 WATERTOWN	03 DECEASED	11/06/2025	28.37			
		01/2013/CHEVR/IMPALA L/		2G1WC5E32D1238503			
2023-03-0051809	BIVENS SHAWN 96 COLONIAL ST OAKVILLE, CT	03 DECEASED	11/06/2025	20.65			
		01/2010/FORD/FUSION S/		3FAHP0CG6AR256514			
2023-03-0051915	BOCCUZZI CARL G 245 CHERRY AVE UNIT A12 WATERTOWN, CT	03 DECEASED	11/06/2025	51.92			
		01/2000/ACURA/3.5 RL/		JH4KA9662YC010639			
2023-03-0052075	BOULE DONALD L 62 BUNKER HILL RD WATERTOWN, CT	03 DECEASED	11/06/2025	62.70			
		01/2004/LINCO/NAVIGATO/		5LMFU28R44LJ13685			
2023-03-0052396	BROWN JAMES JR 86C FALLS TER OAKVILLE, CT	03 DECEASED	11/06/2025	184.69			
		01/2015/DODGE/DART GT/		1C3CDFEB7FD159697			
2023-03-0052757	CALABRESE ROLAND C 245 CHERRY AVE U N11 WATERTOWN, CT	03 DECEASED	11/06/2025	234.34			
		01/2013/MERCE/E3504M A/		WDDHF8JB0DA759527			
2023-03-0052906	CAPANNA BARBARA E 55 PHILLIPS DR OAKVILLE, CT	03 DECEASED	11/06/2025	13.62			
		01/1971/FORD/61/		1W61S162201			
2023-03-0053148	CASEY KENNETH W JR 103 SO MAIN ST NEWTOWN, CT	03 DECEASED	11/06/2025	290.51			
		01/2019/NISSA/SENTRA S/		3N1AB7AP1KY289808			
2023-03-0053423	CHACHO PAUL PO BOX 424 CROUSEVILLE, ME	03 DECEASED	11/06/2025	181.85			
		01/2013/CADIL/CTS AWD/		1G6DC1E37D0127130			
2023-03-0053468	CHARETTE SANDRA L 65 BALL FRM RD OAKVILLE, CT	03 DECEASED	11/06/2025	278.03			
		01/2017/NISSA/ROGUE S/		KNMAT2MV4HP55338			
2023-03-0053586	CHRISTEN BRANDY A 545 ARTILLERY RD WATERTOWN, CT	03 DECEASED	11/06/2025	562.58			
		01/2022/NISSA/ROGUE SV/		6N1BT3BB8NC714198			
2023-03-0053694	CICCIO DEBORAH A 45 LINDEN ST OAKVILLE, CT	03 DECEASED	11/06/2025	39.72			
		01/2000/MERCU/SABLE GS/		1MEFM50U1YG640685			
2023-03-0054477	CUNNINGHAM JAMES P JR 724 BUCKINGHAM ST OAKVILLE, CT	03 DECEASED	11/06/2025	163.41			
		01/2011/HONDA/CIVIC LX/		19XFA1F63BE044271			
2023-03-0054729	DAMIANO GERARD 73 GRANDVIEW AVE WATERTOWN, CT	03 DECEASED	11/06/2025	299.87			
		11/2022/KEYST/TRAVEL/		4YDT17B10MJ924217			
2023-03-0055073	DEJESUS JOSHUA J 89 CHIMNEY RD WATERTOWN, CT	03 DECEASED	11/06/2025	118.30			
		01/2011/AUDI/A4 2.0T/		WAUBFAFL2BN049590			
2023-03-0056672	EVERETT CHRISTOPHER L 104 BAMFORD AVE OAKVILLE, CT	03 DECEASED	11/06/2025	49.08			
		01/1996/FORD/EXPLORER/		1FMDU352XTUC37780			
2023-03-0057114	FINLEY HARRY D 4TH 105 GUERNSEYTOWN RD WATERTOWN, CT	03 DECEASED	11/06/2025	9.36			
		11/1980/HOMEM/HOMEMADE/		CTTRL12776			
2023-03-0057768	GARREN MICHAEL J 275 BUNKER HILL RD WATERTOWN, CT	03 DECEASED	11/06/2025	190.08			
		01/2016/CHEVR/CRUZE/		1G1PE5SB3G7174442			
2023-03-0058136	GINN KAREN 59 MIDWOOD AVE WATERBURY, CT	03 DECEASED	11/06/2025	100.51			
		01/2017/NISSA/ROGUE SP/		JN1BJ1CR0HW135318			
2023-03-0058952	HAGER WILBERT JR 245 CHERRY AVE UNIT D13 WATERTOWN, CT	03 DECEASED	11/06/2025	74.61			
		01/2006/JEEP/GRAND CH/		1J4GR48K76C298047			
2023-03-0059016	HANDLEWICH WILLIAM M 41 BELDEN ST WATERTOWN, CT	03 DECEASED	11/06/2025	8.23			
		11/1986/SKIPPP/1773/		1SZBCEP17G1G00198			
2023-03-0060046	IRIZARRY HERIBERTO 35 BALL FARM RD OAKVILLE, CT	03 DECEASED	11/06/2025	98.16			
		01/2001/MERCE/S600/		WDBNG78J51A208716			
2023-03-0060096	JABLONOWSKI PAULA L 30 GILBERT RD WATERTOWN, CT	03 DECEASED	11/06/2025	110.36			
		01/2007/MERCE/E3504M W/		WDBUH87X07X211632			
2023-03-0060147	JANNETTY JOSEPH J JR 215 POND VIEW DR WATERTOWN, CT	03 DECEASED	11/06/2025	55.04			
		01/2004/HYUND/ELANTRA/		KMHDN46D54U894737			

Modify Suspense Report

TOWN OF WATERTOWN Date: 11/06/2025 Time: 14:34:48
 Condition (s): Year: 2024, Type: 88 - MV/MVS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2023-03-0060772	KILDAY JOHN G 2373 LITCHFIELD RD WATERTOWN, CT	03 DECEASED	11/06/2025	14.19			
		25/1991/MAZDA/PROTEGE/		JM1BG2246M0305136			
2023-03-0061421	LANESE SHARON A 26 GRANDVIEW AVE WATERTOWN, CT	03 DECEASED	11/06/2025	333.63			
		01/2016/FORD/MUSTANG/		1FATP8UH7G5316182			
2023-03-0061655	LEARY DIANE E 117 CHERRY AVE WATERTOWN, CT	03 DECEASED	11/06/2025	377.89			
		01/2016/SUBAR/OUTBACK/		9/4S4BSALC8G3243610			
2023-03-0061656	LEARY DIANE E 117 CHERRY AVE WATERTOWN, CT	03 DECEASED	11/06/2025	128.23			
		01/2007/HONDA/ACCORD E/		7/1HGCM56757A185798			
2023-03-0061675	LEBEL WILLIAM G 87 SUNSET AVE OAKVILLE, CT	03 DECEASED	11/06/2025	59.01			
		01/2005/FORD/FOCUS ZX/		FAFP34N15W181309			
2023-03-0061902	LINDSAY LAWRENCE D 96 LONGVIEW AVE WATERTOWN, CT	03 DECEASED	11/06/2025	57.02			
		01/2004/FORD/MUSTANG/		1FAFP40634F224227			
2023-03-0062223	LUKOS FRANKLIN J 83 GREENWOOD ST WATERTOWN, CT	03 DECEASED	11/06/2025	29.79			
		01/2012/NISSA/ALTIMA 2/		1N4AL2AP0CC138679			
2023-03-0062828	MARCAURELE MICHAEL G 35 BAMFORD AVE OAKVILLE, CT	03 DECEASED	11/06/2025	275.47			
		01/2013/RAM/RAM TRUC/		1C6RR7FGXDS613366			
2023-03-0062946	MARKIEWICZ ANDRZEJ A 77 BUCKINGHAM ST OAKVILLE, CT	03 DECEASED	11/06/2025	14.19			
		25/1999/KAWAS/VN1500-J/		JKBVNAJ14XA004177			
2023-03-0062966	MARONEY JOHN P 1695 SAWYEER LN MECHANICSBURG, PA	03 DECEASED	11/06/2025	39.72			
		01/1991/FORD/MUSTANG/		1FACP42EXMF178449			
2023-03-0062967	MARONEY JOHN P 1695 SAWYEER LN MECHANICSBURG, PA	03 DECEASED	11/06/2025	67.24			
		11/2019/MISSI/CROSSOVE/		5WFBW1210KW089984			
2023-03-0062968	MARONEY JOHN P 1695 SAWYEER LN MECHANICSBURG, PA	03 DECEASED	11/06/2025	777.62			
		02/2016/FORD/F350 SUP/		1FT8W3BT9GEA55327			
2023-03-0063820	MICHAUD CLARK E 76 RADNOR LN OAKVILLE, CT	03 DECEASED	11/06/2025	61.00			
		01/2000/JEEP/CHEROKEE/		1J4FF48S8YL266053			
2023-03-0065215	ORTIZ CHRISTOPHER J 44 BEERS ST WATERTOWN, CT	03 DECEASED	11/06/2025	70.07			
		01/2005/NISSA/ALTIMA S/		1N4AL11D15N463686			
2023-03-0065434	PALMER RICHARD B 40 VIOLA ST EXT OAKVILLE, CT	03 DECEASED	11/06/2025	200.58			
		01/2016/HYUND/ELANTRA/		5NPDH4AE6GH717544			
2023-03-0065464	PALOMBA GEORGE J 37 NORTH ST OAKVILLE, CT	03 DECEASED	11/06/2025	121.14			
		01/2006/TOYOT/HIGHLAND/		JTEHP21A260173007			
2023-03-0066368	PLUNGIS JAMES D 292 COLLEGE RD BRONX, NY	03 DECEASED	11/06/2025	8.23			
		11/2005/LOADR/BDT16100/		5A4CVSJ1652001290			
2023-03-0066637	PUGLISI REBECCA L 245 CHERRY AVE UNIT P12 WATERTOWN, CT	03 DECEASED	11/06/2025	275.19			
		01/2016/HYUND/TUCSON L/		KM8C3CA27GU199124			
2023-03-0066693	QUADRATO LOUIS J 81 CHERRY AVE # 2 WATERTOWN, CT	03 DECEASED	11/06/2025	62.93			
		01/2004/GMC/ENVOY/105		1GKDT13S442434562			
2023-03-0066957	RECCHIA LEONARD A 167 WEINGART ROAD HARWINGTON, CT	03 DECEASED	11/06/2025	2,240.10			
		01/2023/MERCE/E 63 AMG/		WLKZF8KB2PB143748			
2023-03-0066959	RECCHIA LEONARD A 167 WEINGART ROAD HARWINGTON, CT	03 DECEASED	11/06/2025	268.10			
		03/2012/DODGE/RAM 1500/		3/1C6RD/FT3CS238530			
2023-03-0067696	RUFFINO SEBASTIAN T JR 249 FALLS AVE FL 1 OAKVILLE, CT	03 DECEASED	11/06/2025	14.19			
		25/1979/FORD/F100/		F10SNEC4555			
2023-03-0067697	RUFFINO SEBASTIAN T JR 249 FALLS AVE FL 1 OAKVILLE, CT	03 DECEASED	11/06/2025	14.19			
		25/2000/MERCU/MOUNTAIN/		4M22U86P5YUJ49114			
2023-03-0067698	RUFFINO SEBASTIAN T JR 249 FALLS AVE FL 1 OAKVILLE, CT	03 DECEASED	11/06/2025	114.61			
		12/2013/YAMAH/XVS1300C/		JYAVP32E9DA003311			
2023-03-0067825	SAKL JOAN L 15 RADNOR LN OAKVILLE, CT	03 DECEASED	11/06/2025	241.43			
		01/2015/FORD/ESCAPE T/		1FMCU9J96FUB67124			
2023-03-0068019	SARGUNAS TIMOTHY 180 NORWAY ST OAKVILLE, CT	03 DECEASED	11/06/2025	90.78			
		01/2006/PONTI/VIBE/		5Y2SL65866Z426295			
2023-03-0068708	SIROIS ALAN L JR 19 TURNOR AVE OAKVILLE, CT	03 DECEASED	11/06/2025	410.23			
		01/2019/SUBAR/FORESTER/		JF2SKAAC5KH541164			
2023-03-0068709	SIROIS ALAN L JR 19 TURNOR AVE OAKVILLE, CT	03 DECEASED	11/06/2025	80.00			
		01/2004/SUBAR/LEGACY O/		4S3BH675547608812			

Modify Suspense Report

TOWN OF WATERTOWN Date: 11/06/2025 Time: 14:34:48
 Condition (s): Year: 2024, Type: 88 - MV/MVS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2023-03-0069272	STERN ELAINE A 60 BARNES ROAD WATERTOWN, CT	03 DECEASED	11/06/2025	172.77			
		01/2012/AUDI/Q5 PREMI/	WALLFAFP7CA097129				
2023-03-0069708	TAYLOR STACI L 239 PORTER ST WATERTOWN, CT	03 DECEASED	11/06/2025	417.61			
		01/2018/HYUND/TUCSON L	KM8J3CA21JU697682				
2023-03-0069793	TESTA VINCENT 224 BUCKINGHAM ST OAKVILLE, CT	03 DECEASED	11/06/2025	84.83			
		01/2007/BUICK/LUCERNE/	1G4HE57Y67U157706				
2023-03-0069961	TOFFEY CLAYTON R 35 GRASSY HILL RD WATERBURY, CT	03 DECEASED	11/06/2025	91.35			
		01/2008/NISSA/ALTIMA 2/	1N4AL21E68N490787				
2023-03-0071023	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	235.47			
		01/2017/CHEVR/CRUZE LT/	1G1BE5SM9H7162440				
2023-03-0071024	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	209.65			
		01/2017/CHEVR/TRAX LS/	3GNCJKSB3HL256451				
2023-03-0071025	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	49.65			
		01/2005/CHRYL/TOWN & C/	1C4GP45R55B253786				
2023-03-0071026	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	167.38			
		01/2013/VOLKS/TIGUAN S/	WVGAV3AX0DW591092				
2023-03-0071027	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	535.34			
		01/2021/CHEVR/TRAILBLA/	KL79MUSL5MB152843				
2023-03-0071028	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	101.28			
		01/2011/DODGE/GRAND CA/	2D4RN3DG1BR639761				
2023-03-0071029	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	160.01			
		01/2013/FORD/FUSION S/	3FA6P9HR7DR150076				
2023-03-0071030	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	92.49			
		01/2005/INFIN/QX56/	5N3AA08C95N801409				
2023-03-0071031	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	471.79			
		01/2015/FORD/TRANSIT/	1FBZX2ZM5FKA32965				
2023-03-0071032	VLADY S LLC 554 MAIN ST STE G OAKVILLE, CT	05 OUT OF BUSINESS	11/06/2025	121.14			
		01/2012/NISSA/QUEST S/	JN8AE2KP4C9049587				
2023-03-0071036	VO TIN 91 CUTLER ST WATERTOWN, CT	03 DECEASED	11/06/2025	148.38			
		01/2012/SUBAR/LEGACY 2/	4S3BMBC69C3005564				
2023-03-0071509	WHITE ROBERT 74 TAFT CIR WATERTOWN, CT	03 DECEASED	11/06/2025	199.16			
		01/2014/FORD/C-MAX SE/	1FADP5AU1E1504337				
2023-03-0071650	WILTSHIRE CAROL J 935 BUCKINGHAM ST APT A3 WATERTOWN, CT	03 DECEASED	11/06/2025	30.36			
		01/2015/FORD/FOCUS SE/	1FADP3X25FL237500				
2023-03-0071763	WOZNIAK ANN E 26 LANCASTER ST OAKVILLE, CT	03 DECEASED	11/06/2025	160.01			
		01/2010/HONDA/CR-V LX/	5J6RE4H30AL095409				
2023-03-0071943	ZAKOWSKI JOHN C 6 GRANDVIEW AVE WATERTOWN, CT	03 DECEASED	11/06/2025	89.37			
		01/2004/SUBAR/FORESTER/	JF1SG65614H703821				
MOTOR VEHICLE	# Of Acct: 71			13,210.85			
2023-04-0081508	GRONDIN MARC J 489 THOMASTON RD WATERTOWN, CT	03 DECEASED	11/06/2025	122.56			
		01/2012/NISSA/ALTIMA 2/	1N4AL2AP3CN499246				
2023-04-0081623	HOGAN EDWARD J 42 PAXTON ST LL OAKVILLE, CT	03 DECEASED	11/06/2025	655.35			
		01/2021/JEEP/GRAND CH/	1C4RJ7BG5MC652313				
MOTOR VEHICLE SUPP	# Of Acct: 2			777.91			
YR : 2023	TOTAL : 73			13,988.76			
Grand Total: 119				22,844.88			

TOWN OF WATERTOWN

DEPARTMENTAL REPORTS



Fire Department

Fire Marshal

Land Use

Parks, Recreation, Senior/Social Services

Police Department

Public Works

Town Clerk

Water & Sewer

Prepared for the:

Monday, November 17, 2025

Town Council Meeting

Fire Dept. Monthly Town Council Reporting November 17, 2025

Incident Reponses Year to date, 10/31/2025 - 2464

Total incidents October- 223

Total medical incidents October- 167

Total fire incidents October - 56

Mutual Aid requests October- 2

Structure fires October – (1) 22 Highland Av

MVA w/ Injury October- 12

Total Vol. Asso. Membership to date – 76 - There are 1 new applicants for membership currently

Total members on Leave - 6 (3 Medical-2 Personal-1 Military)

Total Active Membership - 70

Total Apparatus drivers - 35

Total Vol. EMRs 16

Total Vol. EMTs 30

Total Vol. Paramedic 3

Fire Junior Corp. 3-- 0 new application received

The Fire Dept. continues to sponsor monthly Red Cross Blood Drives, next date is 11/21/2025

The Watertown Fire Dept. continued during October to provide residents with emergency responses of 75 % medical calls and 25 % fire - misc. calls

Ladder 2 replacement, which on arrival will be renamed **TRUCK 2**, is progressing well, with equipment to be mounted on the Truck delivered on 10/22/25 to the dealership. The Truck is currently in Rhode Island at the dealership, with final installations being performed and delivery and training expected within the next two weeks.

The Fire Dept. on 10/31/2025 hosted at both stations Halloween parties for the Towns children, assisted by the Town Park & Rec and were well attended

The vehicle fleet is in good shape, 41.9 % of the FY 25-26 vehicle Maint. budget has been spent.

The Fire Dept. participated in the Centennial Park Flag raising ceremony on Nov 07

Respectfully, Chief David Bromley



TOWN OF WATERTOWN
FIRE MARSHAL'S OFFICE
 935 MAIN STREET
 WATERTOWN, CONNECTICUT 06795-2998



KIMBERLY CALABRESE
 Fire Marshal

(860) 945-5220
 FAX-(860)-945-5223

BRIAN WHITE
 Deputy Fire Marshal

Watertown Fire Marshal's Office
Inspector Activity Report
09/01/2025 to 10/31/2025

Inspection Type	Count
Assembly (Including Liquor License)	15
Business Inspection	4
CONSULTATION - Permit	2
CONSULTATION - Site	1
GROUP HOMES / BOARD & CARE	5
INSPECTION - Building	1
INSPECTION - BUSINESS	1
INSPECTION - Electrical	1
INSPECTION - Fire Protection	2
INSPECTION - Permit	2
INSPECTION - Site	1
INSPECTION - Sprinkler System	2
PLAN REVIEW - Architectural	2
PLAN REVIEW - Building	2
PLAN REVIEW - General	1
PLAN REVIEW - Permit	1
PLAN REVIEW - Site	1
REFERRAL/COMPLAINT - General	1
Tent Inspection	1
Three Family	30

Total Inspections	76
Incident Investigations	2
Total Staff Training	1
Total Staff Activities	203
Activities include, Office Meetings, Burning Permit/Issues, Public Education, Residential Tank Removals, Smoke Detector Installations and additional Fire Marshal Training:	



KIMBERLY CALABRESE
Fire Marshal

TOWN OF WATERTOWN
FIRE MARSHAL'S OFFICE
935 MAIN STREET
WATERTOWN, CONNECTICUT 06795-2998

(860) 945-5220
FAX-(860)-945-5223



BRIAN WHITE
Deputy Fire Marshal

Watertown Fire Marshal's Office **Monthly Report – September / October 2025**

- The months of September and October were largely focused on fire prevention presentations at schools and daycares throughout town. The Fire Marshal's Office visited JTPS, Judson, Polk, St. Mary Magdalen, and St. John Schools, as well as nine local daycares. With assistance from members of the Fire Department, including veteran members, we shared fire safety education with approximately 1,821 students in Watertown and Oakville.
- The Fire Marshal's Office also participated in the Watertown Citizens Academy, where we presented our program to community members. The session was well-received and has already led to positive outcomes — including the installation of smoke detectors and safety discussions with another participant regarding lock boxes, smoke detectors, and home evacuation planning.
- Issued and managed blasting permits for multiple projects across the community.
- Conducted follow-up fire investigation work on prior incidents.
- Participated in several school evacuation drills to support student and staff preparedness.
- Performed tent inspections for events at Taft School, Crestbrook Park, and Siemen Company.
- Continued follow-up on hoarding-related concerns within the community, coordinating with appropriate agencies.
- Completed plan reviews and site visits in coordination with the Building Department for numerous ongoing and upcoming projects, including Forum Plastics, Dunkin' Donuts, Speeders, Copes, and Koester Keunan.
- Addressed a potential hoarding issue in collaboration with the Torrington Area Health District (TAH), Social Services, and the State Fire Marshal's Office.
- Met with a prospective business owner alongside the Building Official, TAH, and Economic Development to review code requirements and procedures.
- Installed a total of 17 smoke detectors for residents in need across the community.
- Carried out a variety of additional office and field duties, including underground storage tank removals, burn complaints, open burning permit inspections, training classes, and other administrative tasks



Town of Watertown, Connecticut

Land Use Administration

Watertown Municipal Center

61 Echo Lake Road

November 5, 2025

To: Mark Raimo Town Manager

From: Mark Massoud Administrator for Land Use and Building Services

RE: Department Activities October 2025

I am pleased to provide you with a summary of work activities for the Land Use Department including Planning & Zoning and Building Services.

Administrative staff function highlights:

The two departments combined issued 149 permits generating fees to the town of \$76,945 and having an approximate net value of \$5,880,289. Although the total number of permits issued tracks similar to September, the total fees to the town, and the cost of construction, value added to the grand list, jumped higher in October.

The Building Department issued 119 building permits generating fees of \$71,945 with a net value of \$5,194,192

Land Use issued 29 permits generating fees of \$4,740 for a net value of \$425,000

Notable projects continuing in October include:

- Construction of the Qdoba fast casual restaurant serving Mexican style cuisine, as well as an Aroma Joes coffee franchise, both located in 10 Acre Mall on Straits Turnpike in the former ION bank location.
- Construction of a new addition at 10 Dinunzio Road for Dayton Construction.
- Foundations for 9 buildings to house self-storage units at 146 Frost Bridge Road for Connecticut Self Storage
- Work continues on the 80,000 square foot building at 64 Seemar Drive for Forum Plastics.
- Foundations and framing continue for the age restricted Turnberry Estates project off Straits Turnpike.
- Permits are issued for a number of rebuilding projects for fire damaged residential dwellings,
- Koster Keunan has received a permit for construction of a 53,017 square foot addition to the existing facility that was also fire damaged this year.

Staff continue to meet through the preapplication process with residents and developers interested in pursuing a variety of development projects in town.

Land use staff continue to work diligently to bring the online permitting system to fruition with Muncity the system vendor.

Please let me know if you require additional information.



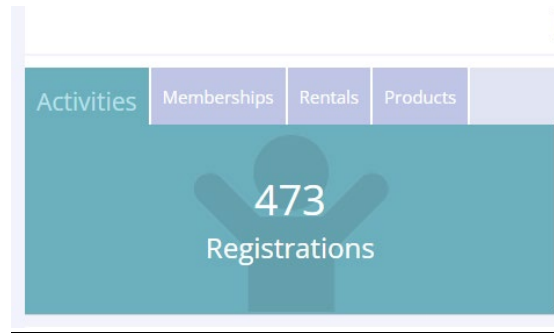
WATERTOWN, CONNECTICUT

PARKS, RECREATION, SENIOR, & SOCIAL SERVICES

61 ECHO LAKE ROAD WATERTOWN, CONNECTICUT 06795-2629
MAIN OFFICE (860) 945- 5246 FAX (860) 945- 4734



September 2025 MONTHLY REPORT



Myrec 9/01/2025-09/30/2025

Recreation:

Fall Programming & Events Overview

- The Fall Activities Guide has been released, and daily registrations continue to come in. Community interest is high, and programs have been off to a strong start. Programs currently underway include:
 - Ball Till You Fall
 - Art Classes
 - Sewing Class
 - Story Time in the Park
 - Weapons Class
 - Dance Classes
 - Skyhawk Sports
 - Country Line Dancing
 - Pickleball Clinic
 - Dog Training

Recent Events & Program Highlights

- Family Movie Night
Held on Friday, September 19th at Veterans' Park. Families gathered at Soccer Field #1 to enjoy a show of Wicked.
- Swim Lessons
Began Saturday, September 20th. Since Garry's retirement, I've been coordinating closely with Colleen Henebry, our swim instructor. So far, the transition has gone smoothly, and the program has been well received.
- Watertown Day at Quassy Amusement Park

- Took place September 20th–21st. Residents of Watertown/Oakville enjoyed all-day rides for just \$5. Many thanks to Quassy Amusement Park for their continued generosity toward our community.
- WRST (Watertown Recreational Swim Team)
Tryouts and first practice were held on Monday, September 22nd. We currently have 82 kids registered, and registration remains open.
- Star Fish Swim Lessons
Also began September 20th. All classes SOLD OUT, prompting an additional session! Feedback has been overwhelmingly positive, especially from parents of children with Autism, who have expressed gratitude for this inclusive program.
- Harvest Cruze Car Show
Sponsored by the Watertown Lions Club and Watertown Parks & Recreation, this event was held on Sunday, September 21st. It featured:
 - Local vendors and food booths
 - Class trophies, raffles, giveaways
 - Music and food
 This event consistently draw a different but enthusiastic crowd and continues to be a unique community highlight.
- Town-Wide Tag Sale
Held on Saturday, September 27th with 43 participants. While participation was good, overall turnout was lower than expected. We're considering moving to a once-a-year format instead of twice annually.
- Travel Basketball Coaches Meeting
Took place on Tuesday, September 30th. The session covered season schedules, rules, and expectations. The volunteer coaches are eager and ready to kick off the season!

Upcoming Event

- Watertown Fall Festival – Saturday, October 4th
The festival will feature handmade craft vendors, local businesses and group booths, and a variety of food vendors. Entertainment will include a DJ and two live bands for the community to enjoy.

Parks:

- Fertilizing and seeding ball fields
- Beautification at Veterans Memorial Park
- Preparing for and tending to fall cleanups

Crestbrook Park Golf Course:

- Winterized the pool and pool equipment
- Made electrical repairs to the irrigation system because of animal damage
- Opened the reconstructed sand bunker on hole #15

Social Services:

- Holiday Season Preparation-Applications were handed out to clients earlier this year to help us get a head start on what is always a busy season
- Heating Assistance-The program begins October 1st, and we have clients scheduled to receive support
- Amazon Wishlist-Our Wishlist has been incredibly helpful in providing us with the items we are running low on
- Client Support-Assisted several clients who experienced fraud on their SNAP cards, ensuring they were connected to the resources they needed
- Renters Rebate Programs-We are currently processing the last of the applications, as this is the final month to apply. Assisted 194 clients (see report below)

Town: WATERTOWN		Progr
Status Counts		
Status	# of Apps	Total_Paid
Not Payable	7	\$0.00
Payable	187	\$0.00
Totals	194	\$0.00
Status Counts By Age		
Age Bracket	Status	# of Apps
Over 65	Not Payable	4
Over 65	Payable	138
Under 65	Not Payable	3
Under 65	Payable	49
		194

FASC Senior Center:

- (30) New FASC Members came on board between September 1 – November 12, 2025.
- (22) Seniors attended the Bus Trip to Thimble Islands and Dockside Restaurant in Branford on September 5, 2025.
- (19) Seniors attended a Bus Trip to the Aqua Turf Club for Dinner and Show to see “Jukebox 45 Show Band: DooWop Show” on September 9.
- (15) Seniors attended the Blood Pressure Clinic on September 16 offered by NCE Home Care, Mayra Mercado.
- (25) Seniors attended a Bus Trip to attend The Big E on Connecticut Day on September 17.
- (18) Seniors attended a Bus Trip to BARC Hidden Café in Bristol on September 22.
- (69) Seniors attended the Senior Appreciation Luncheon that was held to honor our incredible seniors in this community on September 26 for National Senior Center Month.
- (29) Seniors attended a Bus Trip to Kaynor Tech Café on September 29.
- (5) Seniors attended a presentation offered by KindCare of Naugatuck on September 30.
- The FASC Book Club continues to meet on the fourth Tuesday of the month. The Book Club discussed, “The Coldest Winter Ever” by Sister Souliah, on September 23.

- (12) Seniors attended the Bus Trip to the American Museum of Tort Law in Winsted and enjoyed lunch at the Railway Café on October 3.
- (15) Seniors attended the BINGO with the Lion's Club Leos on October 2.
- (31) Seniors attended a Bus Trip to Kaynor Tech Café on October 6.
- (20) Seniors received the High Dose Flu Shot administered by Health Complex Pharmacy on October 9.
- (31) Seniors attended the Hispanic Luncheon that was celebrated on October 10.
- (11) Seniors attended a presentation on Helping Seniors make sense of Medicare on October 14.
- (16) Seniors attended a Bus Trip to Aqua Turf Dinner/Show, "A Tribute to Las Vegas" on October 14.
- (3) Seniors were offered Reflexology Sessions by Kim Stewart on October 14.
- (12) Seniors attended a Bus Trip to Mystic to visit B.F. Clyde's Cider Mill/Mystic Diner on October 17.
- (34) Seniors were able to use their Farmer's Market Coupons to purchase fresh foods offered from Brass City Harvest Mobile Farmer's Market on October 22.
- (19) Seniors attended a Bus Trip to East Hampton to Pumpkintown and lunch at Rossini's on October 24.
- (32) Seniors attended a Bus Trip to Kaynor Tech Café on October 27.
- The FASC Book Club continues to meet on the fourth Tuesday of the month. The Book Club discussed, "Weather" written by Jenny Offill on October 28.
- (55) Seniors enjoyed a fun Halloween Party Luncheon with entertainment by Day Break on October 31.

- (17) Seniors attended a Bus Trip to Mary's Diner for Brunch and to the Palace Theater to see "Tina, The Tina Turner Musical" on November 2.
- (17) Seniors enjoyed a FREE Zumba Class led by instructor Cookie Cuqui offered by Oak Street Health of Waterbury on November 4.
- (11) Seniors enjoyed a Bus Trip to Watertown Museum and an Afternoon Tea at Penny Farthing Tea Room & Bakery in Morris on November 5.
- (7) Seniors were offered individual appointments with WCAA CHOICES Counselors to help review Medicare plans on November 7.
- The FASC Will Bowling Team completed against the Cromwell Senior Center. The FASC team scored over 700 pins more than the Cromwell team on November 12.

Remained Special Activities for November:

November 14, Harvest Pie Contest

November 17, Bus Trip to Kaynor Tech Café

November 18, Blood Pressure Clinic offered by NCE Home Care

November 21, FREE Thanksgiving Luncheon

November 24, Pop Up Bus Trip for Shopping at Ocean State Job Lot and Aldi's with lunch at Pizza Castle, Waterbury

November 25, Crafty Tuesday Secret Santa Stocking Making and Christmas tree ornament Angel making

November 28, Bus Trip Town's Holiday Light Parade



WATERTOWN POLICE DEPARTMENT
195 FRENCH STREET
WATERTOWN, CT 06795
860-945-5200



Joshua N. Bernegger
Chief of Police

Renee Dominguez
Deputy Chief

TO: Town Manager Mark Raimo
Watertown Town Council
Watertown Police Commission

FROM: Joshua Bernegger, Chief of Police

DATE: 12 November 2025

RE: November 2025 Chief's Report

- 1) The Watertown Police Department has one sworn vacancy, due to Officer Gakidis' resignation. An application process has closed, and interviews with police officer candidates will be held in a couple of weeks. Only 18 applications were received, which is a record low, indicative of the difficulties police departments are having across the country in recruiting and retaining sworn police officers.
- 2) A conditional offer has been given for the Communications Supervisor position. If accepted, a background investigation will begin.
- 3) Animal Control continues to be understaffed, as our new assistant ACO has been out of work with a medical issue.
- 4) The Town of Watertown Radio Communications Upgrade Project continues as scheduled. WPD has received 45 portable radios and 5 mobile vehicle radios from the grant project to hold the Department over until the project is fully complete. The new tower sites on Judd Farm Road and Black Rock Dam are scheduled to begin construction very soon. The Dispatch radio consoles will be upgraded by the end of the calendar year.
- 5) An adult and youth citizens police academy are being planned for February/March 2026.
- 6) The Watertown Police Department is proud to announce we have received AAA's Gold Award for Traffic Safety due to the Department's continued efforts to address pedestrian, bicycle and traffic safety.



TOWN OF WATERTOWN CONNECTICUT

Town of Watertown
Public Works Department
Watertown Town Hall
61 Echo Lake Road
Watertown, CT 06795
(860) 945-5240
Fax (860) 945-2707
www.watertownct.org

To: Mark A. Raimo, Town Manager

Date: 12 NOV 2025

From: Jerry Lukowski, Director of Public Works

Re: **DPW NOV 2025** - Monthly Update to Town Manager

Projects

- FEMA – 18AUG2024 Storm – Received Funding for 6/7 Projects for \$1.2M /// Last one to work is Cat Z
- RRFB – 2/3 Installed one on Davis St, one of the two on Main St /// waiting for the final one on Main St – Control Issue
- Main St – T&B/FHI Studios/SLR – 35% Design /// Public Meeting Held /// Negotiating Final Design Contract
- Steele Brook Greenway – 100% Design – going to bid Late NOV 2025
- ADA Sidewalk – Meeting held w/ DOT D4, Newington DOT and NVCOG – Guidance Rcd – Documents Resubmitted
- Highway Garage - \$602K – 80/20% Grant – Project nearing completion – Last item to install is Fire Alarm
- Detention Basin (DB) – Completed 8 w/ Highways and another 15 via Contract – All 50 Town Basin Completed

Pavement

- Large # of Potholes across Town – We have been patching since the Plants opened in MAR 25 and continue
- Town Bonding – Requested \$10M in Bonding THANK YOU – Planning to execute in Spring 2026
- “Hot in Place” for Linkfield, Bassett Western, Nova Scotia North and Chimney Completed – Final Coat in Spring 2026
- Chip Stone and FOG are completed this year
- Highways repaired the 26-year Paving Box – KUDOS to making it work for another year – fingers crossed
- Highways with this paving box – completed numerous roads across town to help reduce the # of Potholes

Key Dates

- 19 NOV – Watertown Snow Operations Coordination Meeting
- 20 NOV – Flood Managers (FM) Annual Conference
- 2 DEC – Connecticut Conference of Municipalities (CCM) Conference
- 5-6 DEC – American Public Works Association (APWA) Executive Board – I made the board for Connecticut
- 13 DEC – Army will Beat Navy

Other Items

- Future Bonding – \$20M Highway Garage/ \$2M Drainage/\$2M Sidewalks/\$ 2M Main St/\$2M Fleet
- Rolling Calendar Year - Work Orders 673 WO //// 115+33 Open /// 525 Completed - Dated 1 NOV 2025
- NORCOM Communications – Working Site Details with PD, FD and NORCOM
- Grant submitted to Study the Removal of Pin Shop Pond Dam and Sediment – BIG THANKS TO NVCOG
- 6 Statues Installed and Removed for the 100th Centennial Celebration for Watertown Foundation
- 60 feet Flagpole installed, and dedication ceremony held on 7 NOV 2025
- Recognized as a First Responder with PD and FD by the Watertown Foundation
- Fiscal – Getting stronger with the help of Fiscal on our DPW Accounts – THANK YOU FISCAL
- ESSAYONS – Let us Try

TOWN OF WATERTOWN

CONNECTICUT

Office of the Town Clerk



Town Hall
Watertown, CT
Telephone 945-5230

November 4, 2025
Monthly Departmental Report

Town Clerk's Office

October 2025 reporting:

286 Land Records Recorded

took in \$41,967.50 in town conveyance tax (inc. 1 large commercial sale and 2 residential sales over \$800k)

0 Maps Recorded

2 Property Foreclosure Registrations and De-Registrations

10 Sports Licenses (Hunting, Fishing licenses and permits)

1 Liquor Permit

0 Cigarette Dealer License Applications

3 Notary Commissions

9 Trade Name Recordings

11 Burial Permits

10 Cremation Permits

1,034 Land Record Copies, plus 30 large & regular size map copies

6 Certified Land Record/Map Copies

1 Scan fee collection

19 Dog Licenses plus 1 owner transfer

10 Marriage Licenses

1 Military Discharge Recordings

112 Vital Record Certified Copies

Project Progress:

*Town Council meeting minutes scan project continuation – back to 1964

*November Municipal Election Preparation – Ballot build, prep, issue ABs and EVs

A handwritten signature in black ink, appearing to read "Lisa Dalton".

Respectfully submitted,
Lisa Dalton, MCTC
Watertown Town Clerk



TOWN OF WATERTOWN
WATER AND SEWER AUTHORITY
 747 French Street
 Oakville, Connecticut 06779-1099
 Main Office (860) 945-5299

Date: November 10, 2025
 To: Mark A. Raimo, Town Manager
 From: David McMahon, WSA Superintendent / Engineer *DM*
 Re: **Superintendent's Report – October 2025**

I. Operations Water and Sewer: October 2025

Call Before You Dig – 128	Non-Payments – Shut-Off – 11	Non-Payments – Turned On – 10
Backflow Device Inspections – 4	Fats, Oil, & Grease – 0	Water Leak Investigation – 2
Water Service Leaks – 2	Water Service Repairs – 2	Water Service Inspections – 8
Water Main Leaks – 1	Water Main Repairs – 1	Water Main Inspections – 1
Fire Hydrants Flushed – 5	Fire Hydrants Installations – 0	Fire Hydrants Repaired – 0
Water Service Taps – 1	Water Service Installations – 8	Water Main Installations – 0
Sewer Lateral Inspections – 2	Sewer Main Inspections – 3	Sewer CCTV Inspections – 0
Sewer Lateral Blockage – 0	Sewer Lateral Repairs – 0	Sewer Lateral Installations – 2
Sewer Main Blockages – 0	Sewer Main Repairs – 0	Sewer Main Installations – 0
Sewer Manhole Inspections – 3	Sewer Manhole Repairs – 0	I&I Inspections – 0

II. Business Administration:

Total Customer Transactions from **October 1 – October 31**

- Broken down as: Cash – **6%** Checks – **69%** Electronic – **25%** = **\$498,382.96**
- Property(ies) in Tax Sale: **01 with Tax Office – August 13, 2025**

Non-Payment / Collections Shut Offs: **Shut off notices sent out September 3, 2025**

- Notices Mailed: **133**
- Outstanding Amount: **\$100,266.31** Monies Collected: **\$79,509.34 = 79%**

III. Department Position Status:

- Temporary Administrative Position - Hiring Service Vendor – Onboard
- WSA Utility Maintainer II – Position Filled – New Employee on board
- WSA Business Analyst II – Vacant – On Hold by Town Manager
- WSA Chief Maintainer – Draft Job Description provided to Town Manager
- WSA Assistant Controller – Drafting Job Description for Union and Town Manager Approvals
- WSA Business Analyst I – Drafting Job Description for Union and Town Manager Approvals

Congratulations to Michele on attaining her CCMC accreditation as of November 13, 2025.

This distinguished achievement reflects her hard work, dedication, and commitment to professional excellence.

With this certification, Michele is officially recognized as a **Certified Connecticut Municipal Tax Collector (CCMC)**. In addition to her current role as the **Watertown Water and Sewer Authority Controller**, responsible for the collection of water and sewer taxes, Michele is now authorized to collect real estate, motor vehicle and personal property taxes as an official Connecticut Tax Collector.

IV. Project Status:

- New Water and Sewer Rate Increases – Ongoing, working on the implementation process
- Bunker Hill WPS – Waiting on delivery of New Grundfos Vertical Turbine 50HP Pump Project
- Edmunds GovTech - WSA Utility / Customer Billing Software Project – Ongoing, Next Meeting Scheduled
- WaterWorth Utility Software Project – Ongoing
- Lead and Copper Rule – Task III – Ongoing Waterbury – WWD Slip Lining Project – Ongoing, Notified may not be completed until Thanksgiving
- WSA & Waterbury – WWD 42” Transmission Main Repairs – Bassett Rd – Delayed to 2026 - 2027
- Echo Lake Booster Station – 16” & 12” Main Installation Design Project – On Hold
- WSA Emergency Operations Plan – Draft Reviews – Pending Reviews by Town Manager and Emergency Management Director – 04-23-2025
- SCADA Upgrade Project – Ongoing
- ArcGIS Project – Ongoing
- AMI (Automated Metering Interface) Pilot Project - Ongoing
- Water Storage Tanks – Multi-year Maintenance & Repairs Project – Bid Documents Preparation
- Bunker Hill Rd – Straits Tpke to Commercial St – 12” Main Installation Project – Ongoing Design
- Commercial St – States St to New Wood Rd – 12” Main Installation Project – Ongoing Design
- Frederick St – Frederick St D.E. to Falls Ter – 6” Main Installation Project – Ongoing Design
- CT DPH Project Applications – Applications submitted
- CT DEEP Project Applications – Application submitted for I&I (Infiltration & Inflow)